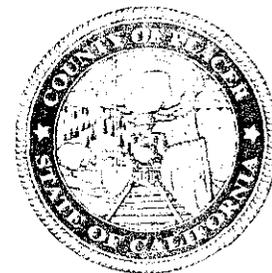




PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL



MAIN OFFICE  
2929 RICHARDSON DR.  
AUBURN, CA 95603  
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION  
DRAWER 1710  
TAHOE CITY, CA 96145  
PH: (530) 581-6300 FAX: (530) 581-6377

EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDERSHERIFF

**To:** The Honorable Board of Supervisors  
**From:** Edward N. Bonner, Sheriff-Coroner-Marshal   
**Date:** June 18, 2013  
**Subject:** Public Hearing to review and adopt an Ordinance Amendment for the Sheriff's Office Booking, Jail Access and Incarceration Fees

**Action Requested**

Conduct a public hearing and adopt an ordinance amending the Sheriff's Office booking and jail access fees charged to the cities, incarceration fees for the main jail and minimum security, and booking fees charged to defendants at sentencing.

**Background**

The Sheriff's Office conducts an annual study of booking, jail access and incarceration fees based on actual costs for the previous year. The study is on file with the Clerk of the Board.

Based on the study the FY 2013-14 booking fees for the cities will be \$141. This amount will be charged based on the number of bookings pursuant to AB 1805 and Government Code Sections 29550 to 29552. Booking fee rates charged pursuant to this section will only be charged if funding is not provided to the County from the State. For FY 2013-14 booking fees are expected to be fully funded by the State.

The jail access fees charged for the cities will be \$333. This amount will be charged based on the number of bookings pursuant to AB 1805 and Government Code Sections 29550 to 29552. Rates charged pursuant to this section will only be charged if bookings for misdemeanors and municipal code violations (except for DUI and domestic violence) exceed the cities three-year average.

The annual study supports incarceration fees for the main jail and minimum security in the amounts of \$130 and \$103 respectively.

Subject to review and comments and based on the findings of the study, we recommend your Board approve the fee adjustments as submitted.

**Fiscal Impact**

Booking fee reimbursements to the County from the State for FY 2013-14 are estimated at \$464,844. The incarceration fee adjustment revenues are anticipated to be minimal as these fees are imposed at the discretion of each judge and are based on the ability of a defendant to pay. There is no impact to the General Fund.

**NOTICE OF PUBLIC HEARING AND SUMMARY OF PROPOSED AMENDMENT TO  
CRIMINAL JUSTICE FEES ORDINANCE**

On June 18, 2013 at 9:30 AM, at the Placer County Administrative Center, 175 Fulweiler Avenue, Auburn, California, the Board of Supervisors will hold a public hearing to consider amending Chapter 2 of the Placer County code as it relates to a proposed:

1. Increase in Booking Fees to Placer County arrestees Not-to-Exceed \$5
2. Increase in Booking Fees charged to the cities/towns Not-to-Exceed \$5
3. Increase in Jail Access Fess charged to the cities/towns Not-to-Exceed \$5
4. Increase in incarceration fees for Placer County's Main Jail Not-to-Exceed \$9
5. Decrease in incarceration fees for the Minimum Security facilities \$9
6. Decrease in incarceration fees for weekenders \$9

The proposed change in Jail Access Fees is authorized by Government Code Section 29550 through 29552. This allows for reimbursement of services connected with the booking process at 100% of the actual costs for non-county entities exceeding their 3 year average for misdemeanors and municipal code violations in years where the State funded at least \$35 million. This reimbursement is charged against the government agency that requests the arrestees be booked by Placer County.

The proposed change in incarceration fees is authorized by California Penal Code Section 1203.1c. As ordered by the court these fees are billed to the inmate. This legislation generally requires that fees not exceed either the actual cost of services or the average actual cost of services. Defendants, probationers, or inmates, can only be assessed these fees to the extent they have the ability to pay the fees.

Certified copies of the proposed ordinance and the report upon which the fees are based are available for public review at the following offices: **Auburn:** Placer County Sheriff's Office, 2929 Richardson Ave. Suite A; Clerk of the Board of Supervisors, 175 Fulweiler Avenue and **Tahoe:** Placer County Sheriff's Office Tahoe Substation, 2501 North Lake Blvd, Tahoe City. Questions regarding this ordinance modification can be answered by contacting Placer County Sheriff's Office Fiscal Management Unit at (530) 889-6965, Judy LaPorte, Administrative Services Manager.

Edward Bonner, Sheriff-Coroner-Marshal  
Ann Holman, Clerk of the Board of Supervisors

Publish: Auburn Journal  
Press Tribune  
Tahoe World

**PLACER COUNTY, CALIFORNIA  
DAILY JAIL RATE  
FOR USE IN FISCAL YEAR 2013/14**

**EXECUTIVE SUMMARY**

**MGT OF AMERICA  
2001 P STREET, SUITE 200  
Sacramento, CA 95811  
Phone:(916) 243-8913 Fax: (916) 290-0121  
Prepared by: Jolene Tollenaar/Senior Consultant**

**MGT**  
OF AMERICA, INC.

## BACKGROUND

In 1990 the State Legislature granted statutory authority to counties (CG 29550) to levy a charge against specific public entities - to recover costs associated with booking persons into the county jail. This fee is intended to permit Placer County to recoup its costs associated with the booking and other processing of persons arrested by a peace officer from one of the other specified public entities and brought to the county jail for booking or detention.

In 2013 MGT was hired by Placer County to provide cost calculation services applicable for the Daily Jail Rate and Booking Fees. The actual cost for booking, detaining and housing an arrestee, including A-87 overhead costs are derived using standard cost account practices and procedures. The calculations shown in this report are based on:

- 1) Actual expenditures net of appropriate cost reimbursements,
- 2) the County's cost plan approved by the State Controller's Office, and
- 3) Custody staffing levels.

## BOOKING FEE CALCULATION METHODOLOGY

Discussion with Sheriff's Office staff provided the basis of the salary costs for the Maximum, Minimum and Booking activities. All other expenditures for Custody in 11/12 were either directly applied to the appropriate activity or allocated between the three activities based on the ratio of salaries for each activity.

Indirect costs were derived from Sheriff Office administrative costs, including cost from the Countywide Cost Allocation Plan (A-87). The indirect costs were allocated first to all Sheriff's functions based on the amount of support given to each function and then to the three custody activities; Booking, Maximum and Minimum Security, based on the ratio of salaries for each activity.

## BOOKING FEES CURRENT FINDINGS AND PRIOR YEAR COMPARISONS

	FY 11/12	FY 10/11	Variance
A. Number of Bookings per Fiscal Year:	9513	9806	(293)
B. Total Booking Cost	\$3,166,763	\$3,220,001	(\$53,238)
Booking Fee (B/A):	\$332.89	\$328.37	\$4.52
C. Main Jail Total Population:	154,578	144,205	10,372
D. Main Jail Average Daily Population (ADP)	423.50	395.08	28
E. Total Maximum Security Cost	\$20,165,102	\$17,450,305	\$2,714,796
Max Sec. Housing per Inmate (E/C)	\$130.45	\$121.01	\$9.44
F. Minimum Security Total Population:	50,188	47,024	3163
G. Minimum Security ADP:	137.50	128.83	9
H. Total Minimum Security Cost	\$5,166,671	\$5,292,824	(\$126,153)
I. Min. Security Housing Cost Per Inmate	102.95	\$112.41	(\$9.46)

## **BOOKING FEE DISCUSSION**

Total booking costs decreased in the 11/12 fiscal year from the 10/11 fiscal year mainly due to a decrease in actual and A-87 costs from 21930 which are partially allocated to booking.

- In 10/11 the total amount of actual and A87 costs allocated to booking from 21930 was \$368,048. In 11/12 the total amount of actual and A87 costs allocated to booking from 21930 was \$310,010 for a total decrease of \$58,038.
- In the 10/11 the Sheriff's Office performed 9,806 booking, and in 11/12 the Sheriff's Office performed 9513 bookings. A 2.99% decrease in the total number of bookings for 11/12.

The 2.99% reduction in total bookings offset the reduction in costs and resulted in a \$4.52 increase in costs per booking for 11/12.

The Maximum Security cost increase was due primarily to an increase in salaries and wages for Custody between the 10/11 and 11/12 fiscal years. The salaries and wages for Custody increased from \$5,657,006 in 10/11 to \$6,440,601 in 11/12, for a total increase of 13.85%.

The Minimum Security costs decreased in the 11/12 fiscal year from the 10/11 fiscal year due to a decrease in actual and A-87 costs from 21930 which are partially allocated to Minimum Security. In 10/11 the total amount of actual and A-87 costs allocated to Minimum Security was \$475,065 in 11/12 it was \$402,937 for a 15.18% decrease. There was also a significant drop in A-87 Transfer out costs. In 10/11 the Minimum Security A-87 transfer out costs totaled \$222,585 and in 11/12 they totaled \$157,177 for a 29.38% decrease.

## **DAILY JAIL RATE CALCULATION METHODOLOGY**

All departments which fall under the Sheriff's budget units were reviewed for allowable jail housing costs – All 11/12 fiscal year costs incurred for the housing of inmates and/or jail functions were defined as:

- Direct Costs -All costs directly attributable to the housing inmates were grouped into three functions "Custody, Jail Transportation, and Inmate Programs"
- Indirect Costs - Any Sheriff Office administrative costs, including cost from the Countywide Cost Allocation Plan (A-87), which were not captured in the three direct cost functions listed above were allocated to the sheriff office functions they affect, based on the amount of support given to each function.

The sum of all costs defined above when divided by the total number of inmate housing days in 11/12 provided the actual 11/12 DJR. The projected 13/14 DJR was obtained by prorating the 11/12 actual rate by the amount of change in costs and population occurring during the last 2 fiscal years.

## **DAILY JAIL RATE FINDINGS AND PRIOR YEAR COMPARISONS**

FY 11/12

- The total housing costs for the Placer County Main Jail equals \$26,052,435
- the total jail population equals 204,765, and
- the actual DJR equals \$127.23

FY 13/14

- The total projected housing costs for the Placer County Main Jail equals \$34,176,861
- the total estimated jail population equals 233,752 and
- the DJR equals \$146.21

## **DAILY JAIL RATE DISCUSSION**

When completed the above DJR calculations project a 31.18% cost increase between 11/12 and 13/14 for the housing of inmates and a project 14.16% increase in the number of inmates to be housed during the same time period. The projected increase in expenditures is a result of the increased allowable costs from \$22,538,248 in 10/11 to \$26,052,435 in 11/12. The projected increase in ADP is a result of the increase in actual ADP from 10/11 of 523.92 to 561.00 in 11/12.

**Before the Board of Supervisors  
County of Placer, State of California**

In the matter of:  
An Ordinance Amending Chapter 2, Articles 2.116,  
and 2.124 of the Placer County Code, adjusting  
Sheriff's Office fees

Resol. No: \_\_\_\_\_

Ord. No: \_\_\_\_\_

The following ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held on June 18, 2013,

by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chair, Board of Supervisors

Attest:  
Clerk of said Board

\_\_\_\_\_

\_\_\_\_\_  
The Board of Supervisors of the County of Placer hereby ordains as follows:

**Section 1.** That Chapter 2, Article 2.116, Section 2.116.080 and 2.116.085 are hereby amended as follows:

**2.116.080 Fees for Jail Booking.**

A. The following amounts will be charged as jail booking fees based on the number of bookings and in the total amounts specified below pursuant to AB 1805 and Government Code Sections 29550 to 29552. Rates charged pursuant to this section will only be charged if funding is not provided to the county from the state. The booking fee charged to the cities will be limited to the amount sufficient to offset the funding shortfall provided by the State based on the rate as of June 2006 of one hundred seventeen dollars and fifty cents (\$117.50) plus the current California Consumer Price Index (CPI) plus one percent to be compounded annually.

City	Booking Fee	
Roseville	<del>\$136.00</del>	<b>\$141.00</b>
Loomis	<del>\$136.00</del>	<b>\$141.00</b>
Lincoln	<del>\$136.00</del>	<b>\$141.00</b>
Rocklin	<del>\$136.00</del>	<b>\$141.00</b>
Auburn	<del>\$136.00</del>	<b>\$141.00</b>
Colfax	<del>\$136.00</del>	<b>\$141.00</b>

B. Persons booked into the county jail may be assessed an administration fee by the county for actual costs incurred in conjunction with the arresting and booking pursuant to Government Code Section 29550.2. The fees for jail booking for Placer County arrestees will be ~~three hundred twenty-eight dollars (\$328.00)~~ **three hundred thirty-three dollars (\$333.00)**.

**2.116.085 Fees for Jail Access**

The following amounts will be charged as jail access fees based on the number of bookings and in the total amounts specified below pursuant to AB 1805 and Government Code Sections 29550 to 29552. Rates charged pursuant to this section will only be charged if bookings for misdemeanors and municipal code violations (except for DUI and domestic violence) exceed the three-year average of the previous three years. The jail access fee will be charged at one hundred (100) percent of the cost of booking inmates into the county jail. Funding the jail access fee will be recalculated and adjusted each fiscal year based on the actual costs of booking a person into the Placer County jail.

City	Jail Access Fee	
Roseville	<del>\$328.00</del>	<b><u>\$333.00</u></b>
Loomis	<del>\$328.00</del>	<b><u>\$333.00</u></b>
Lincoln	<del>\$328.00</del>	<b><u>\$333.00</u></b>
Rocklin	<del>\$328.00</del>	<b><u>\$333.00</u></b>
Auburn	<del>\$328.00</del>	<b><u>\$333.00</u></b>
Colfax	<del>\$328.00</del>	<b><u>\$333.00</u></b>

**Section 2.** That Chapter 2, Article 2.124, Section 2.124.050 is hereby amended as follows:

**2.124.050 Sheriff/coroner/marshal fees.**

1. Alarm Activation:	
a. Second activation	\$ 25.00
b. Third activation	50.00
c. Subsequent activation in 60-day period	100.00
2. Background check fee	25.00
3. Card dealers license <sup>2</sup>	55.00
4. Card dealers license—Renewal	25.00
5. Concealed Weapon License—New: <sup>2</sup>	
a. Process fee, fingerprints, interview, and background check	120.00
b. Gun range (admin fee and materials) (also see Section 2.112.050 of this code)	75.00
A three dollar (\$3.00) process fee for the county is set by the state.	
6. Concealed Weapon License—Renewal <sup>2</sup>	
a. Process fee, finger prints	45.00
b. Gun safety class (every 5th year) (also see Section 2.112.050 of this code)	
One hundred dollars (\$100.00) for new permits and twenty-five dollars (\$25.00) for renewal permits process fee for the county is set by the state. The additional twenty dollars (\$20.00) is for the rolling fee for fingerprints. Licensee must attend a gun safety class every 5 years.	
7. Copies of General Reports:	
a. Flat rate (based on average) (also see Section 2.116.050 of this code)	10.00
8. Copies from microfilm—general reports (also see Section 2.116.030 of this code)	20.00 flat fee
9. Copies of coroner reports* (also see Section 2.116.030 of this code)	35.00 flat fee
* 1st copy free to the family.	
10. Copies from microfilm coroner reports (also see Section 2.116.030 of this code)	55.00 flat fee
11. Coroner fee	Varies
Actual costs of autopsies performed on out of county residents billed back to county of residence.	
12. Emergency response restitution	Varies
Actual emergency response costs related to a DUI or negligent operation of a vehicle, boat, or airplane incurred by county departments are billed back to the responsible party. The fee must not exceed one thousand dollars (\$1,000.00) per incident.	
13. a. Explosive permit inspections (also see Section 12.9 of this code)	\$164.00
b. Various on-site permit inspections as required The sheriff inspects home occupation gun sales or repairs premises only. The state inspects the commercial operations.	164.00
c. Explosive permits—New	70.00

d. Explosive permits—Renewal	50.00
14. Fingerprinting services (also see Section 2.116.020 of this code) Prints for personal use are free (i.e., children and elderly). Fee charged when done for employment or licensing purposes.	20.00 flat fee
15. Firearms Dealers License Fee:	
a. License, background	50.00
b. Annual inspection fee (home occupation) The sheriff inspects home occupation gun sales or repair premises only. The state inspects the commercial operations.	164.00
16. Impound Vehicle Release Fee—Sheriff (Victims are not charged.)	75.00
17. Impound Vehicle Release Fee—Tow Company:	
a. Administrative service fee	75.00
b. Hearing fee, included in administrative service fee. (also see Section 10.12.150 of this code) For vehicles held by tow companies as a result of Vehicle Code Section 14607 (30-day hold for driving on a suspended or revoked license. A hearing can be requested to obtain early release.)	
18. Incarceration Fee <sup>1</sup>	
<del>\$121.00</del> <b>\$130.00</b> p/day main jail	
<del>\$112.00</del> <b>\$103.00</b> p/day minimum security The cost of incarceration in the county main jail and minimum security as ordered by the court to be charged to the offender based on the ability to pay. (see Section 2.96.060 of this code)	
19. Inmate Medical Fee: <sup>1</sup>	
a. Health service request	\$ 3.00
b. Over-the-counter medications Inmates co-pay for each initiated health service request or over-the-counter medication. No one is ever denied treatment due to lack of ability to pay.	.50 each request
20. Law Enforcement Services	Varies
Other local law enforcement agencies requesting specialized services from the sheriff's department will be charged for the actual cost of the services provided. Services include, but are not limited to, assistance with crime scene and homicide investigations, and assistance with public events.	
21. a. Massage therapist license approval <sup>1</sup> sign-off for business license (also see Section 2.116.020 of this code)	70.00
b. On-site inspection services if required	120.00
22. One-Day Liquor License Processing (New) Fee	15.00
23. Delete as per PC 290(a)(1)(F)	
24. Secondhand Dealers and Pawnbrokers License, New <sup>2</sup> (see Sections 5.28.060 and 5.28.070)	70.00
25. Secondhand Dealers and Pawnbrokers License, Renewal <sup>2</sup>	35.00 every 2 yrs

(see Sections 5.28.060 and 5.28.070)	
26. Sheriff Booking Fee <sup>1</sup>	<del>328.00</del> <b>333.00</b> per booking
This fee is charged by the sheriff to the offenders as ordered by the court, based on ability to pay if booked directly into jail by the sheriff's department. (see Section 2.116.080)	
Agency charges for booking fees may be reduced by the sheriff for agencies that provide pre-booking services into the corrections management system. The reduced rate will be calculated and applied based on time savings realized.	
27. a. Shipping of property to convicted or released persons  (Victims are not charged.)	20.00 per package or actual cost
b. Intake, storage release of firearms (as per Family Code 6389(a) and PC 12021(c)(1))	
Storage	\$ 5.00 per month
Intake	20.00
Release	30.00
28. Tree Transportation Tags:	
a. Per application	10.00
b. Per tag	1.00
No charge if 50% or more of receipts are appropriated for nonprofit benevolent purposes. Applies if transporting over 5 trees or pounds of shrubs or boughs. (see Section 2.112.040)	
29. Visa Letters	20.00
Letters of good conduct for out-of-country travelers to give foreign consulates.	
30. Weekend Sentences Fee <sup>1</sup>	<del>112.00</del> <b>103.00</b> per day
Cost of incarceration in the minimum security barracks as ordered by the court to be charged to the offender based on the ability to pay. (see Sections 2.96.040 and 2.96.050)	
31. Coroner's Custody Fee <sup>3</sup> (includes \$150.00 transportation fees plus \$10.00 for materials)	160.00 or up to maximum as allowed per PC based on actual costs

1 Calculated annually. This fee is subject to the ability to pay; the fee charged shall not exceed the maximum amount stated.

- 2 This service also requires that an established estate and/or federal fee be collected by the county and forwarded to the state and/or federal government. The state and federal fees are not stated in the Placer County Code as they are established by the state and federal legislation.
- 3 This fee will not be charged for indigents, children under 14 years of age or death as a result of a criminal act of another unless the coroner has reasonable grounds to believe that the deceased was involved in any criminal activity which contributed to his or her death.

