

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BMW*
DATE: June 18, 2013
SUBJECT: Generator Inspection and Preventative Maintenance Services – California Generator Service

ACTION REQUESTED

1. Approve the award of competitive Bid No. 10227 to California Generator Service of San Leandro, CA, for generator inspection and preventative maintenance services in the total amount of \$100,000, funded in the current Sewer Maintenance Districts, Sewer County Service Areas, and Building Maintenance budget for FY2013-2014 with no net County cost;
2. Approve the option to renew for two additional one-year terms as long as the renewal amounts do not exceed 10 percent of the recommended contract amount of \$100,000; and
3. Authorize the Purchasing Manager to sign the resulting blanket purchase orders.

BACKGROUND

The Department of Facility Services requires an annual blanket purchase order (BPO) for scheduled inspection and preventative maintenance services and as-needed repairs for generators located at various County facilities. The department's most recent BPO expired on May 31, 2013.

The Procurement Services Division developed Invitation for Bids (IFB) No. 10227 to solicit competitive bids for generator inspection and preventative maintenance services requested by the department. The bid was distributed via the Public Purchase online bidding system to twenty-eight potential bidders and was advertised on the County's website. Nineteen firms accessed the bid documents and a total of five responsive bids were received. Local vendor preference and prompt payment discounts were considered but did not affect the outcome. As the result of the bid evaluation, Procurement Services recommends awarding the bid to California Generator Service, the lowest responsive and responsible bidder. Attachment A summarizes the recommended award and bidder rankings. A complete bid evaluation is contained in the bid file.

FISCAL IMPACT

Upon your Board's approval, a BPO will be awarded to California Generator Service in the maximum amount of \$100,000. The new BPO will be effective for the period of June 18, 2013 through June 30, 2014. The Department of Facility Services' Fiscal Impact Statement is attached (refer to Attachment B).

Attachments: A. Rankings and Recommended Award
B. Facility Services' Fiscal Impact Statement

cc: Valerie Bayne, Administrative Services Manager
Dan Olsen, Supervising Building Crafts Mechanic

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RANKINGS AND RECOMMENDED AWARD

BID NO. 10227 - GENERATOR INSPECTION AND PREVENTATIVE MAINTENANCE

<u>BIDDER</u>	<u>SUBTOTAL</u>	<u>¹ LOCAL VENDOR PREFERENCE</u>	<u>² PAYMENT TERMS</u>	<u>REFERENCE PRICE</u>
Amerigen Power Solutions LLC	\$132,988.60	No	Net 30	\$132,988.60
Got Power Inc. dba California Diesel and Power	\$166,090.12	No	Net 30	\$166,090.12
California Generator Service	\$91,097.00	No	Net 30	\$91,097.00
Cummins West Inc.	\$192,178.21	No	Net 30	\$192,178.21
Power Plus	\$115,843.74	No	Net 30	\$115,843.74

<u>RANK</u>	<u>BIDDER</u>	<u>REFERENCE PRICE</u>	
1	California Generator Service	\$91,097.00	Lowest Responsible and Responsive Bidder
2	Power Plus	\$115,843.74	
3	Amerigen Power Solutions LLC	\$132,988.60	
4	Got Power Inc. dba California Diesel and Power	\$166,090.12	
5	Cummins West Inc.	\$192,178.21	

¹ Local Vendor Preference is granted to those firms who file an LVP Affidavit with the County prior to the close of the bid.

² Invoice Terms of less than 10 days were not considered in this evaluation.

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: June 18, 2013
SUBJECT: **Fiscal Impact Statement**
BPO for Generator Inspection, Maintenance, and Repair Service

The Utilities and Building Maintenance divisions of the Department of Facility Services require a vendor to perform semi-annual maintenance and repair services on generators at various County locations.

The Department has budgeted appropriately for this expense in the SMD's, Sewer CSA's, and Building Maintenance budget for FY13/14. Therefore this request does not have an additional net County cost.

