

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *Bmw*

DATE: July 9, 2013

SUBJECT: Bid No. 10271 for Bulk Gas, Diesel Fuel and Related Supplies – Hunt & Sons Inc.

ACTION REQUESTED

1. Approve the award of competitive Bid No. 10271 to Hunt & Sons Inc. of Sacramento (CA) for bulk gas, diesel fuel, and related products in the maximum amount of \$2,196,000, funded by revenue collected from Fleet rate customers and Fleet direct charge customers as well as Fire revenues with no net County cost, for the period of July 1, 2013, through June 30, 2014, and authorize the Purchasing Manager to sign the resulting blanket purchase order (BPO).

BACKGROUND

The Placer County Fire Department (PCFD), the Department of Facility Services (DFS), and the Department of Public Works Fleet Services Division (DPW) require annual blanket purchase orders (BPOs) for the purchase of bulk gasoline, diesel fuel, and related supplies on an as-needed basis. The departments' current BPOs expired on June 30, 2013.

The Procurement Services Division developed Invitation for Bids (IFB) No. 10271 to solicit competitive bids for the various types of bulk fuel and related products requested by the departments. The bid was distributed via the County's e-Procurement platform, Public Purchase, to 29 potential bidders and was advertised on the County's website. One responsive bid was received from Hunt & Sons Inc., whose bid pricing represents an overall increase of 2.83% compared to the most recent contract pricing. Based on the vendor's satisfactory contract performance in previous years Procurement recommends awarding Bid No. 10271 to the sole responsive bidder, Hunt & Sons Inc.

FISCAL IMPACT

Upon your Board's approval, a BPO will be awarded to Hunt & Sons Inc. in the maximum amount of \$2,196,000. The new BPO will be effective for the period of July 1, 2013 through June 30, 2014. The Fiscal Impact Statements (FIS) for PCFD and DPW are attached (refer to Attachments A and B). Since the estimated annual expenditures for DFS are less than \$50,000, DFS is not required to submit a FIS and is responsible for budgeting properly for its own expenditures from the resulting BPO.

Attachments: A. Public Works' Fiscal Impact Statement
B. Placer County Fire Department's Fiscal Impact Statement

cc: Scott Lindgren, Placer County Fire Division Chief-South Operations
Rui Cunha, Assistant Director of Emergency Services
Kim Davis, County Executive Office Senior Administrative Services Officer
Shelley Beninga, County Executive Office Accountant Auditor I
Valerie Bayne, Facility Services Administrative Services Manager
Cynthia Taylor, Public Works Senior Administrative Services Officer
Chuck Gordon, Public Works Manager – Fleet Operations

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS

County of Placer

TO: Honorable Board of Supervisors

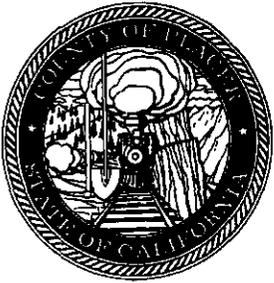
FROM: Ken Grehm, Director

DATE: July 9, 2013

SUBJECT: Fiscal Impact Statement

RQ056643 (Renew BP019765) HUNT & SONS (Fuel)

1. Approve the annual renewal of BP019765 to HUNT & SONS in the aggregate amount of \$2,100,000.00, funded by revenue collected from Fleet rate customers and Fleet direct charge customers with no net county cost, for the period of FY 2012 – 13 and FY 2013 – 14, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Order.



COUNTY OF PLACER

**OFFICE OF
COUNTY EXECUTIVE**
DAVID BOESCH,
County Executive Officer

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TO: Honorable Board of Supervisors

FROM: April L. Adams, Senior Accountant Auditor

DATE: July 9, 2013

SUBJECT: **Fiscal Impact Statement**
Bid #10271/RQ056414 – Hunt & Sons, Bulk Gas and Diesel Fuel

The BPO amount for RQ056414 is \$65,000. The department has budgeted correctly for purchases on this BPO and funding is available in the proposed FY 2013/14 budgets for Fire and Fire CSA Appropriations. This is funded with budgeted Fire revenues in fiscal year 2013-14 with no additional net County cost.

