

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BMW*
DATE: July 9, 2013
SUBJECT: Liquid Coagulant Polymer – Calchem Enterprises LLC

ACTION REQUESTED

1. Approve the renewal of a competitively awarded Blanket Purchase Order (BPO) with Calchem Enterprises LLC of Modesto, CA for Liquid Coagulant Polymer for the period of July 1, 2013 through June 30, 2014 in the maximum amount of \$150,000, funded by Sewer Maintenance Districts 1, 2, 3, and Sewer CSA's proposed budget for FY 2013/2014 with no net County cost, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

Facility Services requires a Blanket Purchase Order (BPO) for the purchase of liquid coagulant polymer for use in its wastewater treatment plants. On July 7, 2009 your Board approved the award of competitive Bid No. 9891 to Calchem Enterprises. The resulting BPO has been renewed annually since that time. The current BP019842 expires on June 30, 2013.

The department has submitted a request to renew the BPO for another year. Calchem has agreed to renew at the same pricing, terms, and conditions. The vendor has held the same bid price since the original award in 2009, even though an analysis of the Producer's Price Index for this commodity shows that market pricing is quite volatile. Procurement recommends renewal of this BPO based on this analysis. Section 1.3(o) of the Purchasing Policy Manual permits renewal of BPOs on a year to year basis if it makes good business sense, based on reasonable pricing and terms.

FISCAL IMPACT

The department has requested a new BPO in the amount of \$150,000 for the period July 1, 2013 to June 30, 2014. This renewal requires approval of the Board of Supervisors.

Cc: *Bill Zimmerman, Deputy Director Facility Services Environmental Engineering
Valerie Bayne, Facility Services Administrative Services Manager*

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: July 9, 2013
SUBJECT: **Fiscal Impact Statement**
BPO for Liquid Coagulant Polymer

The Department of Facility Services requires an annual blanket purchase order for the purchase of liquid coagulant polymer. The Environmental Utilities division utilizes this BPO on an as-needed basis for County-operated wastewater treatment plants and lift stations.

The total amount of the BPO is \$150,000 and the Department has budgeted appropriately for this material in the Sewer Maintenance Districts 1, 2, 3, and Sewer CSA's proposed budget for FY13/14. These budgets are fee supported and will not have a net County cost.