

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: July 23, 2013
SUBJECT: Automotive Body Repair and Painting Service – Maaco Collision Repair

ACTION REQUESTED

1. Approve the renewal of competitively awarded blanket purchase order (BPO) with Maaco Collision Repair and Auto Painting of Roseville, CA for the purchase of automotive body repair and painting services in the maximum amount of \$75,000, funded by Fleet rate and direct charge customers with no net County cost, for the period of July 1, 2013 through June 30, 2014, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works Fleet Services Division (DPW) requires an annual BPO for the purchase of automotive body repair and painting services on an as-needed basis. On July 10, 2012, your Board approved the first renewal of competitive Bid No. 10059 with Maaco Collision Repair and Auto Painting for automotive body repair and painting services. The resulting BPO expired on June 30, 2013.

DPW submitted a request to renew the BPO for another one-year term. Maaco Collision Repair and Auto Painting agreed to renew at the same pricing and terms. Section 15 of the General Terms and Conditions of Bid No. 10059 allows for the renewal of the existing agreement on a year-to-year basis upon the successful negotiation of the renewal pricing and terms. Placer County Purchasing Policy Manual Section 1.3(o) also allows for the renewal of a contract based on the vendors' satisfactory contract performance.

FISCAL IMPACT

Upon your Board's approval a BPO will be awarded to Maaco Collision Repair and Auto Painting in the maximum amount of \$75,000 and will be effective for the period of July 1, 2013 through June 30, 2014. DPW's Fiscal Impact Statement is attached.

Attachment: DPW's Fiscal Impact Statement

cc: Cynthia Taylor, Public Works Senior Administrative Services Officer
Chuck Gordon, Public Works Manager-Fleet Services

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: July 23, 2013

SUBJECT: **Fiscal Impact Statement**
RQ056650 to renew BPO20020 MAACO Collision Repair

1. Approve the annual renewal of BPO20020 MAACO Collision Repair for the purchase vehicle collision repair for the total amount of \$75,000 funded by Fleet rate customers and Fleet direct charge customers with no net County cost, for the period of FY 2013-14, and authorize the Purchasing Manager to sign and transfer funds between the resulting Blanket Purchase Orders.