

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: July 23, 2013
SUBJECT: Bulk Chemicals – Extend BPOs with Brenntag Pacific and Sierra Chemical

ACTION REQUESTED

1. Approve the extension of blanket purchase orders BP019762 with Brenntag Pacific Inc. of Santa Fe Springs, CA by \$14,000 and BP019761 Sierra Chemical Company of Sparks, NV by \$20,000, both through August 31, 2013 to prevent a lapse in service during a new bid solicitation process for the purchase of bulk chemicals for wastewater treatment; and, authorize the Purchasing Manager to sign the resulting BPO amendments. The extension is funded by Sewer Maintenance Districts 1, 2, 3, and Sewer CSA's FY2013/2014 Proposed Budgets, with no net County cost.

BACKGROUND

The Department of Facility Services utilizes chemicals such as chlorine and sodium bisulfate at their wastewater treatment facilities. On May 8, 2012 your Board approved the partial award of Bid No. 10166 to Brenntag Pacific Inc. of Santa Fe Springs, CA. A separate agreement was negotiated with Sierra Chemical Company of Sparks, NV for the purchase of bid items which received no vendor responses. The resulting BPOs with Brenntag and Sierra Chemical expired on June 30, 2013.

Facility Services submitted requests to renew the BPOs for an additional year. Brenntag and Sierra Chemical requested price increases which are not in the County's best interest. A new bid solicitation will be processed to assure the County receives the best pricing available for these products. To allow sufficient time for the new bid to be solicited and awarded, it is necessary to extend the current BPOs with Brenntag and Sierra Chemical through August 31, 2013 and increase the maximum value of the BPOs to accommodate the department's purchases for the extended period. These change orders require your Board's approval.

FISCAL IMPACT

Upon your Board's approval, BP019761 with Brenntag Pacific will be increased by \$14,000 to a new maximum amount of \$44,000 and BP019762 with Sierra Chemical will be increased by \$20,000 to a new maximum amount of \$70,000. The department's Fiscal Impact Statement is attached.

Attachment: Facility Services Fiscal Impact Statement

cc: Valerie Bayne, Facility Services Administrative Services Manager
Bill Zimmeran, Environmental Engineering Program Manager

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: July 23, 2013
SUBJECT: **Fiscal Impact Statement**
Extend BPO's for Bulk Chemicals

The Utilities division of the Department of Facility Services requires an annual blanket purchase order for the purchase of bulk chemicals. The Utility division administers bulk chemicals on an as-needed basis for County-operated wastewater treatment plants to control pests, including bacteria, molds, and algae.

The Department has budgeted appropriately for this expense in the Sewer Maintenance Districts 1, 2, 3, and Sewer CSA's FY2013/2014 budgets. The Sewer Maintenance Districts and Sewer CSA's are fee supported and will not have a net county cost.