

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BMW*

DATE: July 23, 2013

SUBJECT: Laboratory Equipment and Supplies – VWR International Inc. and Fisher Scientific Company Inc.

ACTION REQUESTED

1. Approve the award of blanket purchase orders (BPOs) to VWR International Inc. of Radnor, PA and Fisher Scientific Company Inc. of Pittsburgh, PA using a competitively bid public agency cooperative agreement for the purchase of laboratory equipment and supplies on behalf of Facility Services and Health and Human Services in the maximum aggregate amount of \$108,000, and authorize the Purchasing Manager to sign the resulting BPOs.

BACKGROUND

The Placer County Department of Facility Services Wastewater Treatment Plant Laboratory and the Department of Health and Human Services Public Health Laboratory (HHS) require annual BPOs for the purchase of laboratory equipment and supplies on an as-needed basis.

In February 2011 the State of Idaho awarded RFP No. RFP02268 to VWR International and Fisher Scientific on behalf of the Western States Contracting Alliance (WSCA), and in cooperation with National Association of State Purchasing Officials (NASPO). The State of California subsequently signed participating addenda for each of the agreements, which enables Placer County to utilize the contracts, which offer significantly discounted pricing due to volume discounts. There is no service fee to the County to use these WSCA/NASPO contracts. Contract No. SBP01337 with VWR and Contract No. SBP01336 with Fisher Scientific are effective through June 30, 2014.

Purchasing Policy Manual Section 1.3 (e)(3) authorizes the use of other government agencies' contracts without further competitive bidding.

FISCAL IMPACT

Upon your Board's approval, BPOs will be awarded in the maximum aggregate amount of \$108,000 for the period July 1, 2013 through June 30, 2014 as shown below. Fiscal Impact Statements are not included with this recommendation, as the departments' estimated expenditures with each vendor are less than \$50,000. Each department is responsible for budgeting property for their respective expenditures.

cc: Valerie Bayne, Facility Services Administrative Services Manager
Bill Zimmeran, Environmental Engineering Program Manager
Stan Hapak Fiscal Operations Manager, HHS
Dr. Musau WaKabongo, Laboratory Director, HHS

