



**MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE OFFICER
COUNTY OF PLACER**

To: Honorable Board of Supervisors
From: David Boesch, County Executive Officer
Date: August 20, 2013
Subject: Unclassified Employee Step Increases

ACTION REQUESTED

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Rick Branicki, Information Technology Manager from Grade 457 Step 4 @ \$55.25 to Grade 457 Step 5 at \$58.03 per hour, effective August 24, 2013.

Michael A. Spak, Information Technology Manager from Grade 457 Step 4 @ \$55.25 to Grade 457 Step 5 at \$58.03 per hour, effective August 24, 2013.

BACKGROUND

Board adoption of Ordinance #501 established a Civil Service System in Placer County. The primary purpose of the System is to further personnel activities on the basis of merit and competence, that are in the best interest of the County and without regard to personal, political, or other extraneous matters. Under Placer County Code Section 3.04.650 D, the Board is the approval body for merit increases for eligible employees of the unclassified service.

Board approval is required to grant merit increases pursuant to the Placer County Code, Chapter 3 process for step or merit increases.

FISCAL IMPACT

The total cost of the merit increases is \$15,895 on an annualized basis including benefits. The FY 2013-14 budget assumes these costs and there is no additional impact on the General Fund as a result of this action.

