

**PLACER COUNTY
OFFICE OF EMERGENCY SERVICES**

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: David Boesch, County Executive Officer
by John McEldowney, Program Manager, Office of Emergency Services

DATE: September 10, 2013

SUBJECT: Approve a Resolution designating staff to execute for and on behalf of Placer County in the 2013 Homeland Security Grant Program.

ACTION REQUESTED

Approve a resolution authorizing designated staff to execute for and on behalf of Placer County for all actions necessary to obtain and manage funds in the 2013 Homeland Security Grant Program.

BACKGROUND

The Federal Homeland Security Grant Program (HSGP) supports implementation of *State Homeland Security Strategies* that address planning, organization, equipment, training, and exercise needs for response to all-hazards from terrorism to natural disasters. Placer County is sub-grantee of the State of California for HSGP which is managed, in-state by the California Office of Emergency Services (Cal OES).

Cal OES requires an annual resolution by your Board authorizing specified staff to execute for and on behalf of the County for all actions related to the grant. However, decisions as to *how* funds are sub-allocated within the County rest with the prescribed membership of the HSGP *Approval Authority* comprising the Sheriff, Public Health Officer, Chief of Placer County Fire, and one municipal fire chief and police chief. This resolution merely authorizes designated staff to support the *Approval Authority* in completing such activities as monitoring expenditures, modifying the grant, processing reimbursement requests, etc.

Based on staff responsibilities in grants and financial management involving homeland security, fire prevention, and law enforcement, the below listed individuals are the most appropriate to execute for and on behalf of the County. Their authorization shall be valid for the entire performance period of the 2013 grant which extends to 2015:

- Rui Cunha, Assistant Director of Emergency Services
- John McEldowney, Program Manager
- Young Rodriguez, Senior Emergency Services Specialist
- Kim M. Davis, Senior Administrative Services Officer

FISCAL IMPACT

There is no fiscal impact to the County as a result of this action.

Attachment:

Resolution

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of: **A RESOLUTION AUTHORIZING
DESIGNATED STAFF TO EXECUTE FOR AND ON
BEHALF OF PLACER COUNTY FOR ANY ACTIONS
NECESSARY FOR OBTAINING FUNDS AND
MANAGING THE 2013 HOMELAND SECURITY
GRANT PROGRAM.**

Resol. No: _____

The following **RESOLUTION** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held **SEPTEMBER 10, 2013** by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:

Clerk of said Board _____

WHEREAS, the County of Placer is a subgrantee of the State of California for the Federal Homeland Security Grant Program (HSGP) which is managed in state by the California Office of Emergency Services (Cal OES); and

WHEREAS, Cal OES requires the Board of Supervisors appoint specific staff to execute for and on behalf of the County for all actions related to the 2013 Homeland Security Grant Program; and

WHEREAS, the Board confirms that Rui Cunha, Assistant Director of Emergency Services; John McEldowney, Program Manager; Young Rodriguez, Senior Emergency Services Specialist and Kim M. Davis, Senior Administrative Services Officer are the appropriate signees to execute for and on behalf of the County for all actions related to the 2013 HSGP.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors that Rui Cunha, Assistant Director of Emergency Services; John McEldowney, Program Manager; Young Rodriguez, Senior Emergency Services Specialist and Kim M. Davis, Senior Administrative Services Officer are authorized to execute for and on behalf of Placer County for all actions required for obtaining and managing funds, sub-granted by Cal EMA, for the entirety of 2013 Homeland Security Grant Program performance period.