

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS** Date: **SEPTEMBER 24, 2013**
From: *MD* **MARY DIETRICH / *RU* ROB UNHOLZ**
Subject: **SHERIDAN FIRE STATION NO. 78 IMPROVEMENTS, PROJECT NO. 4911**

ACTION REQUESTED / RECOMMENDATION:

1. Approve the attached Budget Revision creating a new Capital Project No. 4911 for the Sheridan Fire Station No. 78 Improvements, in the amount of \$70,000 from Sheridan Fire to the Capital Projects Fund with no net county cost.

BACKGROUND: The Sheridan Fire Station No. 78 was built in the 1980's and the County has owned the facility since 1988. It is approximately 1,090 square feet. Although general maintenance has been performed over the years, it currently requires immediate attention in few areas. The project scope includes minor exterior repair of wood siding, exterior plaster and trim, as well as preparation and painting of the building exterior and apparatus bay doors. Also included is the replacement of a portion of drywall that was removed to mitigate issues created by a previous roof drain leak, interior paint and replacement of the office carpet with new vinyl composition tile. The roof drain was cleared and repaired by the Building Maintenance Division. The existing gravel driveway will be replaced with AC paving and a two-sided, changeable, message board will be installed at the front of the Station. The estimate of probable construction cost is \$70,000. This project will be completed utilizing Job Order Contracting.

In order to proceed with this project, your Board's approval of the attached Budget Revision is required to provide funding for these improvements.

ENVIRONMENTAL CLEARANCE: This project is exempt from the California Environmental Quality Act pursuant to Section 15301, Class 1 - that provides for operation, repair, maintenance, or minor alteration of existing structures or facilities that does not result in an expansion of use.

FISCAL IMPACT: The total project cost is estimated to be \$70,000, including \$63,000 for construction and contingency, and \$7,000 for project management. The attached Budget Revision is required to appropriate \$70,000 from Sheridan Fire to the Capital Projects Fund project, with no net county cost.

ATTACHMENT: BUDGET REVISION

MD:RU:LJ:SH

CC: COUNTY EXECUTIVE OFFICE

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