

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *ms*

DATE: September 24, 2013

SUBJECT: Patrol Vehicle Equipment Installation Services – Stommel Inc. Doing Business As Lehr Auto Electric

ACTION REQUESTED

1. Approve the renewal of a competitively awarded blanket purchase order (BPO) with Stommel Inc. doing business as Lehr Auto Electric of Sacramento (CA) for Sheriff's Office related patrol vehicle equipment installation services in the maximum amount of \$75,000, funded by the Sheriff's Office FY 2013-14 budget with no additional net County cost, for the period of October 1, 2013 through September 30, 2014, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Placer County Sheriff's Office (PCSO) requires an annual BPO for the as-needed purchase of patrol vehicle equipment installation services on County-owned law enforcement emergency vehicles. On September 25, 2012, your Board approved the second annual renewal of competitive Bid No. 10018 with Lehr Auto Electric. The resulting BP020167 was issued for the period of October 1, 2012 through September 30, 2013.

PCSO submitted a request to renew the BPO for another one-year term. Lehr Auto Electric agreed to renew at the same pricing and terms. Section 15 of the General Terms and Conditions of Bid No. 10018 allows for the renewal of the existing agreement on a year-to-year basis upon the successful negotiation of the renewal pricing and terms. Placer County Purchasing Policy Manual Section 1.3(o) also allows for the renewal of a contract based on the vendors' satisfactory contract performance.

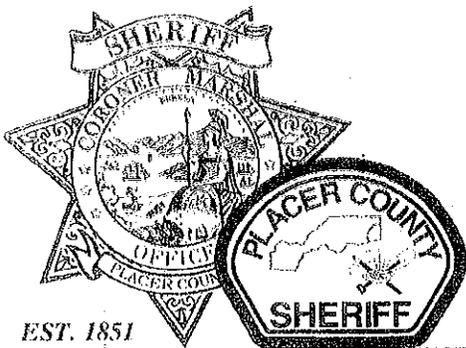
FISCAL IMPACT

Upon your Board's approval a BPO will be awarded to Lehr Auto Electric in the maximum amount of \$75,000 and will be effective for the period of October 1, 2013 through September 30, 2014. PCSO's Fiscal Impact Statement is attached.

Attachment: PCSO's Fiscal Impact Statement

cc: Captain Don Hutchinson, Sheriff's Office Administrative Captain
Judy LaPorte, Sheriff's Office Administrative Services Manager
Liz Zmyslowski, Sheriff's Office Senior Administrative Services Officer

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CORONER-MARSHAL



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: September 24, 2013
SUBJECT: Fiscal Impact Statement
BPO Renewal for Lehr Auto Parts for the period 10-01-13 – 09-30-14

Funds are included in the current FY 2013-14 Sheriff's Office budget for these expenses resulting in Budgeted Net County Costs of \$75,000.

The Lehr Auto Electric, Inc. BPO is used by the Jail, Auburn and Tahoe Patrol, and Vehicle Units for installations. The Sheriff's Vehicle Maintenance Unit handles the coordination and management of the build ups for Sheriff's vehicles, including lease vehicles and replacement patrol cars. The amount of this request is based on history and projections of the planned activity factoring in the work that will be done in-house and the work to be completed by other county departments. Based on current usage, we are requesting \$75,000.00 for this BPO for FY 13/14.