

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager

DATE: October 8, 2013

SUBJECT: Financial Analysis and Related Consulting – Capitol Public Finance Group LLC

ACTION REQUESTED

1. Approve the renewal of a negotiated Blanket Purchase Order (BPO) with Capitol Public Finance Group LLC of Sacramento, CA for Financial Analysis and Related Consulting Services in the maximum amount of \$100,000, funded by Sewer Maintenance District 1 Regional Sewer capital budget for FY2013-14 with no net County cost, for the period September 26, 2013 through September 26, 2014, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

Facility Services requires an annual agreement with a consulting firm to perform financial consulting services related to the County's analysis of a solution to the Countywide sewer systems. Capitol Public Finance Group (CPFG) has been successfully providing these services over the past few years. Section 1.3(a) of the Purchasing Policy Manual exempts these professional services from competitive bidding. On September 25, 2012 your Board approved the renewal of a negotiated BPO to CPFG for these services. The resulting BP020175 expired on September 25, 2013.

Facility Services submitted a request to renew the BPO for an additional year. The department has a continued need for these services as the County continues to evaluate a solution to the County's sewer treatment requirements. CPFG has agreed to renew the previous BPO at the same pricing, terms, and conditions. Services are requested on an as-needed basis and billed at CPFG's standard hourly rate.

FISCAL IMPACT

The requested BPO amount of \$100,000 requires your Board's approval. Upon your approval, the new BPO will be effective September 26, 2013 through September 26, 2014. Facility Services' Fiscal Impact Statement is attached.

cc: Mary Dietrich, Director of Facility Services
Valerie Bayne, Administrative Services Manager, Facility Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: October 8, 2013
SUBJECT: **Fiscal Impact Statement**
BPO for Financial Services

The Department of Facility Services is requesting the renewal of the annual blanket purchase order with Capital Public Finance Group, LLC for negotiation services and financial analysis related to the Mid-Western Placer Regional Sewer Project. The County will need the aid of a technical consultant to meet its commitments for implementing the Construction and Operations agreement with the City of Lincoln and pursuing and implementing a Clean Water State Revolving Fund financing agreement.

The Department has budgeted appropriately in the Sewer Maintenance District #1 Regional Sewer capital project 704828 for FY13/14. The funding for this capital project came from the SMD#1 budget; therefore this action does not have a net county cost.