

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: November 5, 2013
SUBJECT: Blanket Purchase Order Renewals – Surveying Services

ACTION REQUESTED

1. Approve the annual renewal of blanket purchase orders with Andregg Geomatics, K B Foster Civil Engineers, Stantec Consulting Services, Inc., and Wood Rodgers, Inc. for surveying services for various public works and capital improvement projects in eastern Placer County in the maximum aggregate amount of \$200,000, funded by revenues collected from Federal and State Government Grants with no net County cost for the period of FY2013-14, and authorize the Purchasing Manager to sign and transfer funds between the resulting blanket purchase orders.

BACKGROUND

The Department of Public Works requires qualified firms to perform on-call surveying services for various public works and capital improvement projects in eastern Placer County, including the Lake Tahoe area. On November 6, 2012, your Board approved the annual renewal of blanket purchase orders (BPOs) with Andregg Geomatics of Truckee, K B Foster Civil Engineers of Carnelian Bay, Stantec Consulting Services, Inc. of Reno, NV, and Wood Rodgers, Inc. of Reno, NV for these services. The firms were evaluated under the requirements of Request for Qualifications No. 10017 and were selected for the surveying discipline's list. The resulting BPOs allow the department to have consultant resources available as needed to perform funded project tasks.

The department's BPOs expired on October 31, 2013. KB Foster agreed to a one-year renewal at the same pricing and terms. The remaining firms agreed to renew with modest rate increases. The department has reviewed the firms' renewal responses and concurs with Procurement's annual renewal recommendation.

Therefore, your Board's approval is required to proceed with four one-year BPOs in the maximum aggregate amount of \$200,000 and to authorize the Purchasing Manager to sign the resulting BPOs.

FISCAL IMPACT

Upon your Board's approval, new BPOs will be awarded in the maximum aggregate amount of \$200,000 for the period November 1, 2013 through October 31, 2014. The Department of Public Works' fiscal impact statement is attached.

Attachment: Department of Public Works' Fiscal Impact Statement

Cc: Peter Kraatz, Deputy Director
Brian Stewart, Senior Civil Engineer

MEMORANDUM
DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: November 5, 2013

SUBJECT: Fiscal Impact Statement
RQ057449 BPO for Andregg Geomatics
RQ057450 BPO for Stantec Consulting
RQ057451 BPO for Wood Rodgers Inc.
RQ057500 BPO for KB Foster Civil Engineering

Approve the annual BPO renewals with Andregg Geomatics, KB Foster Civil Engineering, Stantec Consulting, and Wood Rodgers Inc. for professional consulting services for the maximum aggregate amount of \$200,000 funded by State/Federal Grant monies with no net County cost, for the period of FY 2013-14, and authorize the Purchasing Manager to sign and transfer funds between the resulting Blanket Purchase Orders.