

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: December 10, 2013

SUBJECT: Septic Pumping and Vacuum Truck Service – Quick Response Septic & Portable Toilet Rentals & APS Environmental, Inc.

ACTION REQUESTED

1. Approve the award of competitive Bid No. 10270 to Quick Response Septic & Portable Toilet Rentals of Grass Valley, CA as the primary vendor and APS Environmental, Inc. of North Highlands, CA as the secondary vendor for Septic Pumping and Vacuum Truck Services in the maximum aggregate amount of \$89,000, funded by the FY 2013-14 Facility Services' Parks & Grounds, Building Maintenance, Sewer Districts, and Sewer County Service Areas budgets with no new net County cost;
2. Approve the option to renew for two additional one-year terms provided the renewal amounts do not exceed 10 percent of the recommended maximum aggregate amount of \$89,000; and
3. Authorize the Purchasing Manager to sign the resulting blanket purchase orders and transfer funds between the blanket purchase orders as needed.

BACKGROUND

Placer County Facility Services requires annual blanket purchase orders (BPOs) with one or more local vendors to provide 24-hour per day, emergency and on-call septic pumping and vacuum truck services throughout the County on an as-needed basis.

Procurement Services developed Invitation for Bids (IFB) No. 10270 for septic pumping and vacuum truck services for Western and Eastern Placer County. The IFB was distributed via the County's electronic bidding system to 60 potential bidders and posted on Procurement's website. Twelve firms accessed the IFB and a total of three bid responses were received.

The IFB requested bidders to provide hourly rates and response times. Quick Response Septic & Portable Toilet Rentals of Grass Valley, CA, the incumbent, submitted the lowest pricing and will be the primary vendor and APS Environmental, Inc. of North Highlands, CA will be the secondary vendor. The departments have reviewed the vendors' responses and concur with Procurement Services' award recommendation.

Therefore, your Board's approval is required to proceed with the award of competitive Bid No. 10270 in the maximum aggregate amount of \$89,000 and to authorize the Purchasing Manager to sign the resulting BPOs.

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FISCAL IMPACT

Upon your Board's approval, BPOs will be awarded to Quick Response Septic and Portable Toilet Rentals and APS Environmental, Inc., in the maximum aggregate amount of \$89,000 for the period of December 10, 2013 to December 31, 2014. Facility Services' Fiscal Impact Statement is attached.

Attachment: Facility Services' Fiscal Impact Statement

cc: Valerie Bayne, Facility Services' Administrative Services Manager

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: December 10, 2013
SUBJECT: **Fiscal Impact Statement**
BPO for SEPTIC PUMPING AND VACTOR TRUCK SERVICE

The Department of Facility Services requires annual blanket purchase orders for septic pumping and vacuum truck services. The Parks & Grounds Division requires a primary service provider for County park sites located throughout Placer County. The Building Maintenance Division requires a service provider for both Eastern and Western Placer County for routine septic pumping at County facilities. The Utilities Division uses emergency service providers to back up the department's vacuum truck operations as needed.

The Department of Facility Services has budgeted appropriately for this service in the Parks & Grounds, Building Maintenance, Sewer Districts, and Sewer CSA's budgets for FY13/14. The Parks & Grounds and Building Maintenance budgets have a net County cost for the parks and buildings that are General Fund supported. The Environmental Utilities budget is fee supported and will not have a net County cost.

