

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: December 10, 2013

SUBJECT: Plumbing Supplies – Anderson's Sierra Pipe Company & Ferguson Enterprises

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**ACTION REQUESTED**

1. Approve the award of competitive Bid No. 10316 to Anderson's Sierra Pipe Company of Auburn, CA as the primary vendor and Ferguson Enterprises of Auburn, CA as the secondary vendor for Plumbing Supplies in the maximum aggregate amount of \$100,000, funded by FY 2013-14 department budgets with no new net county cost;
2. Approve the option to renew for two additional one-year terms provided the renewal amounts do not exceed 10 percent of the recommended maximum aggregate amount of \$100,000; and
3. Authorize the Purchasing Manager to sign the resulting blanket purchase orders and transfer funds between the blanket purchase orders as needed.

**BACKGROUND**

Facility Services, Emergency Services, and the Department of Public Works' (DPW), Fleet Services and Road Maintenance Divisions require annual blanket purchase orders (BPOs) with one or more local vendors to provide plumbing supplies on an as-needed basis. A local vendor enables the departments to obtain prompt services and to make purchases when it is necessary to repair a piece of equipment in order to avoid a serious interruption of the departments' operations. Vendors must have an adequate inventory and provide prompt deliveries which are crucial to the departments' operations.

Procurement Services developed Invitation for Bids (IFB) No. 10316 for plumbing supplies on behalf of the various County departments. The IFB was distributed via the County's electronic bidding system to 36 potential bidders and posted on Procurement's website. Eighteen firms accessed the IFB and a total of two bid responses were received.

The bid requested pricing for frequently used products. Anderson's Sierra Pipe Company of Auburn, the incumbent, submitted the lowest pricing and will be the primary vendor and Ferguson Enterprises of Auburn will be the secondary vendor. The departments have reviewed the vendors' responses and concur with Procurement Services' award recommendation.

Therefore, your Board's approval is required to proceed with the award of competitive Bid No. 10316 in the maximum aggregate amount of \$100,000 and to authorize the Purchasing Manager to sign the resulting BPOs.

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## **FISCAL IMPACT**

Upon your Board's approval, BPOs will be awarded to Anderson's Sierra Pipe Company and Ferguson Enterprises in the maximum aggregate amount of \$100,000 for the period of January 1, 2014 to December 31, 2014. The Fiscal Impact Statement for Facility Services is attached because their anticipated expenses exceed \$50,000. Emergency Services and DPW's anticipated volume are below \$50,000 and the departments are responsible for budgeting properly for their expenditures.

Attachment: Facility Services' Fiscal Impact Statement

cc: Valerie Bayne, Facility Services Administrative Services Manager  
Rui Cunha, Assistant Director of Emergency Services  
Cynthia Taylor, Public Works Senior Administrative Services Officer

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Valerie Bayne, Administrative Services Manager  
DATE: December 10, 2013  
SUBJECT: **Fiscal Impact Statement**  
BPO for Plumbing Supplies

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The Department of Facility Services requires a plumbing supplier for purchases on an as needed basis for repairs to plumbing in buildings, landscaping repairs, and repair of water and sewer lines.

There are sufficient funds appropriated in the FY13/14 Building Maintenance and Parks & Grounds budget with no new net county cost. The Environmental Utilities budget is fee supported and their request will not have a net County cost.

