

**MEMORANDUM  
COUNTY OF PLACER  
ADMINISTRATIVE SERVICES DEPARTMENT  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *BW*  
DATE: December 10, 2013  
SUBJECT: Inmate Clothing, Bedding, and Accessories – Bob Barker Company, Inc.

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**ACTION REQUESTED**

1. Approve the renewal of a blanket purchase order awarded from a Lancaster County competitive contract with Bob Barker Company, Inc. of Fuquay-Varina, NC for the purchase of inmate clothing, bedding and related accessories in the maximum amount of \$75,000, funded by the FY 2013-14 departments' budgets with no additional net County cost;
2. Approve the option to renew for three additional one-year terms provided the Lancaster County contract remains in effect and the renewal amounts do not exceed 10 percent of the recommended maximum aggregate amount of \$75,000; and
3. Authorize the Purchasing Manager to sign the resulting blanket purchase order.

**BACKGROUND**

The Sheriff's Office and the Probation Department require blanket purchase orders (BPOs) for the purchase of inmate clothing and bedding on an as-needed basis for persons housed in correctional facilities. Since August 22, 2012, the departments have utilized a cooperative agreement which was competitively bid and awarded to Bob Barker Company, Inc. by Lancaster County, NE. The pricing available under the Lancaster County contract has been determined to be more favorable than the pricing Placer County historically received for its own bids. Section 1.3(e)(3) of the Purchasing Policy Manual permits the use of other government agency contracts without further competitive bidding by Placer County. The Lancaster County contract meets this criterion.

On October 29, 2013, the Lancaster County contract was renewed for an additional three year term beginning November 16, 2013 through November 15, 2016. The departments indicate service has been good and the contract terms continue to meet their requirements. Your Board's approval is required to renew the BPOs in the maximum amount of \$75,000.

**FISCAL IMPACT**

Upon your Board's approval, a new BPO will be awarded to Bob Barker Company, Inc. in the maximum amount of \$75,000 for the period November 16, 2013 through October 31, 2014. The effective renewal date coincides with the Lancaster County contract renewal. The Fiscal Impact Statement for the Sheriff's Office is attached because their anticipated expenses exceed \$50,000. Probation's anticipated volume is below \$50,000 and the department is responsible for budgeting properly for its expenditures.

Attachment: Sheriff's Office Fiscal Impact Statement

cc: Chris Artim, Senior Administrative Services Officer, Probation  
Judy LaPorte, Administrative Services Manager, Sheriff's Office

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Sheriff Edward Bonner  
DATE: December 10, 2013  
SUBJECT: Fiscal Impact Statement  
BPO Renewal for Bob Barker for the period 11-16-13 – 10-31-14

Funds are included in the current FY 2013-14 Sheriff's Office budget for these expenses resulting in Budgeted Net County Costs of \$67,000.

The Bob Barker BPO will be used by the Auburn Jail facility and the new SPACF Jail facility in Roseville for all the jail inmates' needs for clothing and bedding. Based on current usage, we are requesting \$67,000.00 for this BPO for FY 13/14.