

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: December 10, 2013
SUBJECT: Medical Supplies – Increase BPO with Henry Schein Inc.

ACTION REQUESTED

1. Approve an increase to Blanket Purchase Order No. 19789 with Henry Schein Inc. of Carmichael, CA in the amount of \$15,000 for a revised maximum amount of \$77,150, funded 45 percent by Federal Medicare and Medicaid revenues, 10 percent by private insurance, and 45 percent of required County General Fund match and included in the Department's FY2013-14 final budget and authorize the Purchasing Manager to sign the resulting BPO amendment.

BACKGROUND

The Department of Health and Human Services (HHS) requires a blanket purchase order (BPO) for the purchase of general medical supplies for the department's clinic facilities. On July 21, 2009 your Board approved the award of Bid No. 9894 to Henry Schein Inc. It has been renewed on an annual basis. On July 1, 2012 Procurement renewed the BPO with Henry Schein, reference BP019789. The BPO was subsequently extended through November 30, 2013 while a new bid was prepared and evaluated. A new BPO was awarded to Moore Medical for the period December 1, 2013 through December 31, 2014. However, HHS experienced a dramatic increase in their need for these supplies during the last few months of the previous BP019789 with Henry Schein.

HHS has requested an increase in the amount of \$15,000 to BP019789 with Henry Schein to pay for outstanding invoices. Procurement supports this recommendation.

FISCAL IMPACT

Upon your Board's approval, BP019789 will be increased by \$15,000 to a new maximum amount of \$77,150. The department's Fiscal Impact Statement is attached.

Attachment: HHS Fiscal Impact Statement

cc: Rebecca Mellott, Director of Administrative Services, HHS
Stan Hapak, Fiscal Operations Manager, HHS
Connie Arney, Client Services Program Manager, HHS



**Placer County
Health and Human Services Department**

Administrative Services Division

Date: December 10, 2013
To: Honorable Board of Supervisors
From: Rebecca Mellott, Director of HHS Administrative Services
Subject: **Fiscal Impact Statement
BPO for Medical Supplies (Henry Schein Inc)
Community Clinics
For the period July 1, 2012 to December 1, 2013**

The Department has budgeted appropriately for the revised amount of this \$77,150 (\$34,715 net County cost) Blanket Purchase Order (BPO). It is funded 45 percent by Federal Medicare and Medicaid revenues, 10 percent by private insurance, and 45 percent of required County General Fund match. Funding for the first twelve months of this BPO was included in the Department's FY2012-13 Final Budget, and the remainder in the Department's FY2013-14 Final Budget. The revised amount is \$15,000 higher than the current BPO amount due to a four month extension from September 1, 2013 to November 30, 2013. These medical supplies are provided to all Clinic patients on an as needed basis.

Perception, Hope, and Opportunity