

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: December 10, 2013
SUBJECT: Biomass Removal Services – CTL Forest Management Inc.

ACTION REQUESTED

1. Approve the renewal of a negotiated blanket purchase order with CTL Forest Management Inc. of Placerville, CA for Biomass Removal Services for the Planning Services Division in the maximum amount of \$125,000, for the period of January 1, 2014 to December 31, 2014, funded by Planning's FY2013-14 budget with no new County cost, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

In July 2008 an agreement was executed with Forest Management Inc. (now called CTL Forest Management) for the removal of selected vegetation, or "biomass", from various forested areas within Placer County. The removal process is performed under a permit obtained by the County from the National Forest Service to reduce the impact of potential wildfires. The material is transported to an approved cogeneration plant which burns the material and converts it to energy. The original agreement with CTL was effective through June 30, 2009. It was subsequently renewed and the current Blanket Purchase Order No. BP018747 will expire on December 31, 2013.

The blanket purchase order (BPO) is managed by the Planning Services Division of the Community Development Resource Agency. The Agency has determined that continuing this program is beneficial to the County and submitted a request to renew the BPO with CTL for an additional year. CTL has agreed to renew the BPO at the same pricing, terms, and conditions. Purchasing Policy Manual Section 1.3(o) allows the County to renew the BPO based on satisfactory service and if it makes good business sense.

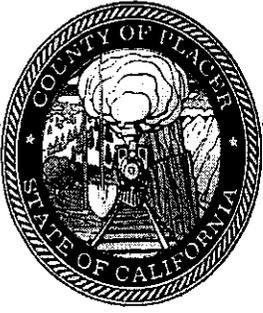
AWARD

The new BPO will be effective January 1, 2014 through December 31, 2014 in the maximum amount of \$125,000 as requested by the Agency. Funding for these services is already included in Planning's FY2013-14 final budget, which is reimbursed through biomass grants. The Agency's Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Michael Johnson, Community Development Resource Agency Director
Paul Thompson, Planning Services Division Deputy Director

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COUNTY OF PLACER
Community Development/Resource Agency

ADMINISTRATION

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Michael J. Johnson, AICP
Agency Director

DATE: December 10, 2013

SUBJECT: FISCAL IMPACT STATEMENT
CTL Forest Management

Agency staff has reviewed the proposed renewal of the Planning Services Division's Blanket Purchase Order with CTL Forest Management for Biomass Removal Services for the period of 1/01/2014 – 12/21/2014 in the amount of \$125,000. The Planning Services Division has sufficient funding in the FY 2013-14 budget (22330) to support the requested renewal of the Blanket Purchase Order with no net County cost. All expenditures will be reimbursed through existing biomass grants.