

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: January 7, 2014
SUBJECT: Approve the Award of Competitive Request for Qualifications No. 10300 for Information Technology Support Services and Adopt a List of Qualified Firms

ACTION REQUESTED

1. Approve the award of competitive Request for Qualifications No. 10300 for Information Technology Technical Support Services and adopt a list of qualified firms, effective for a three-year period;
2. Approve the award of blanket purchase orders with Randstad Technologies of Sacramento, CA for information technology technical support services in the maximum aggregate amount of \$400,000, funded by the FY2013-14 budgets of Administrative Services, Information Technology and Child Support Services with no additional or net County cost; and
3. Authorize the Purchasing Manager to sign the related blanket purchase orders upon review and approval by County Counsel and Risk Management.

BACKGROUND

The Procurement Services Division developed Request for Qualifications (RFQ) No. 10300 to establish a list of qualified firms for information technology support services to supplement County Information Technology (IT) staff. The four levels of technical support services identified in the RFQ include:

- | | |
|-----------|---|
| Level I | First Level Computer Support Services |
| Level II | Network Computer Application Software and Operating System Services |
| Level III | Advanced Network Related Services |
| Level IV | Advanced Network Engineering Services |

These services will be requested by County departments to augment existing information technology resources to support special projects and/or provided technical expertise for the implementation of information technology programs. Eighty-eight firms were notified of the RFQ via Public Purchase, which was also posted on the County's website. Eighty-five firms accessed the RFQ documents and formal responses were received from ten firms.

An evaluation panel rated the responses in accordance with the evaluation criteria contained in the RFQ. The final list is the result of the panel's consensus after discussion, and is based on a natural break occurring between the overall scores and ranking of the firms. The list shown is based strictly on the requirements and criteria of RFQ 10300 and do not in any way reflect the County's judgment of the responding firms' capabilities to perform work outside of this specific RFQ. A summary of the proposed firms for the qualified list is illustrated in the attachment.

Your Board's approval is required to ratify the panel's recommendation to list the top rated firms and adopt a qualified list for information technology support services effective for approximately three years from January 7, 2014 through December 31, 2016.

During the past year, the Administrative Services, Information Technology Division and Child Support Services (Departments) have utilized blanket purchase orders (BPOs) with Randstad Technologies for Levels I, II, and III Support to augment its workforce during peak workload periods and during the completion of information technology projects that otherwise could not be completed due to vacancies, retirements and extended leave of absences. The BPOs with Randstad expired on December 31, 2013.

The Departments continue to have a requirement for IT support services and have requested that new BPOs be awarded based on the requirements set forth in RFQ 10300. The new BPOs with Randstad Technologies will be effective for the period January 1, 2014 through December 31, 2014 in the maximum aggregate amount of \$400,000.

An evaluation of the services required by the Departments will be conducted to determine the most cost effective and appropriate level of service provided. The BPOs can be cancelled should an alternative method be deemed more effective.

FISCAL IMPACT

There is no immediate fiscal impact resulting from the approval to ratify the panel's recommendation to list the top rated firms in each level and adopt qualified lists. Individual contracts will be negotiated with one or more firms as needed, and the resulting expenditures will be funded from existing budgets or project funds, as appropriate. Contracts of \$50,000 or less may be executed by the Purchasing Manager. Contracts which are greater than \$50,000 will require your Board's approval.

Upon your Board's approval, new BPOs will be awarded to Randstad Technologies in the maximum aggregate amount of \$400,000 for the period of January 1, 2014 to December 31, 2014. The Administrative Services Department's Information Technology Division has sufficient funding in the FY2013-14 Budget to support their requested BPO with a Net County cost of \$250,000. Child Support Services is 100% state and federally funded, and there will be no impact to the General Fund as a result of their requested BPO in the amount of \$150,000. Funds are not encumbered until services are rendered against the BPOs.

Attachment: Qualified List

cc: Kathy Buchanan, Deputy Director of Information Technology, Administrative Services
Rick Branicki, Information Technology Manager, Administrative Services
Jeff Thompson, Senior Administrative Services Officer, Child Support Services

QUALIFIED LIST

INFORMATION TECHNOLOGY TECHNICAL SUPPORT SERVICES

<u>NAME OF FIRM</u>	<u>CONTACT PERSON</u>	<u>FEE SCHEDULE</u> (Std. Hourly Rates)
22 nd Century Technologies, Inc. 2875 Michelle Drive, Suite 100 Irvine, CA 92606	Ramanjit Singh	Level I: \$49.00
	Phone: 888-99-TSCTI	Level II: \$65.00
	Fax: 501-421-3750	Level III: \$78.00
	Email: govt@tscti.com	Level IV: \$89.00
Evolve Technology Group 233 Technology Way, Suite 4 Rocklin, CA 95765	Tim Thomas	Level I: \$75.00
	Phone: 916-295-1567	Level II: \$145.00
	Fax: 916-5577-1076	Level III: \$185.00
	Email: tthomas@go-evolve.com	Level IV: \$200.00
Genuent USA LLC 2240 Douglas Blvd., Suite 110 Roseville, CA 95661	Valerie Berry	Level I: \$36.00
	Phone: 916-772-8158	Level II: \$40.00
	Fax: 916-772-3737	Level III: \$80.00
	Email: vberry@genuent.net	Level IV: \$120.00
NWN Corporation 11931 Foundation Place, Suite 250 Gold River, CA 95670	Steve Nagai	Level I: \$85.00
	Phone: 916-637-2143	Level II: \$160.00
	Fax: 916-596-4800	Level III: \$185.00
	Email: snagai@nwnit.com	Level IV: \$200.00
Nexus IS Inc. 5200 Franklin Drive, Suite 120 Pleasanton, CA 94588	Brandon Hardy	Level I
	Phone: 916-504-2215	Level II
	Fax:	Level III: \$225.00
	Email: brandon.hardy@nexuis.com	Level IV: \$225.00
Randstad Technologies 1545 River Park Drive, Suite 501 Sacramento, CA 95815	Kyle Eich	Level I: \$40.00
	Phone: 916-273-4571	Level II: \$45.00
	Fax: 916-914-2101	Level III: \$80.00
	Email: kyle.eich@randstadusa.com	Level IV: \$95.00
Shandam Consulting, Inc. 2005 N Street Sacramento, CA 95811	Scott Howard	Level I
	Phone: 916-444-7872 x201	Level II: \$125.00
	Fax: 916-822-5242	Level III: \$145.00
	Email: scott.howard@shandam.com	Level IV: \$175.00

