

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: BOARD OF SUPERVISORS DATE: January 7, 2014
FROM: KEN GREHM / CHUCK GORDON
SUBJECT: BUDGET REVISION AND REVISION TO MASTER FIXED ASSET LIST

ACTION REQUESTED / RECOMMENDATION

1. Amend the Fiscal Year 2013-2014 Master Fixed Asset List (MFAL) to add five (5) additional Chevrolet Police Package Tahoes in the amount of \$158,000.00 funded through the Probation Department contribution to Auto Working Capital.
2. Authorize the Purchasing Manager to solicit bids and issue a Purchase Order for the vehicles. There is no net cost to the County.
3. Approve a Budget Revision to add \$50,000.00 to Fleet Fixed Asset Account to cover current and anticipated price increases to Vehicle Purchases for FY 2013/14. Funds for the cost are included in the various Department Budgets.

BACKGROUND / SUMMARY

The Probation Department budgeted a contribution to Auto Working Capital in the amount of \$158,000 for the purchase of five (5) Fleet vehicles to replace current lease vehicles that have reached the end of their useful life. The vehicles are needed for current Probation Department operations.

In addition, Fleet has placed orders for 13 Sheriff Patrol vehicles. The bid costs for these vehicles exceeded budgeted costs by approximately \$30,000.00. Based on the patrol vehicle bids, Fleet anticipates other vehicles on the Fixed Asset Replacement list will exceed their budget and therefore, requests an additional \$20,000.00 be added to the Fixed Asset Account of the Fleet Services budget for a total Budget Revision of \$50,000.00. Funds for Sheriff vehicles come from the Sheriff's Budget. Remaining funding for other Fleet vehicles will come from Fleet Reserves of the appropriate Department Budget.

ENVIRONMENTAL

This action is limited to a request to modify the County Budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

FISCAL IMPACT

Funding for the Budget Revision will be funded by affected departments or with Fleet Services Replacement Reserves. The Fleet Services Replacement Reserves has a current balance of \$1,003,442.17.

Attachment: Budget Revision

**PLACER COUNTY
BUDGET REVISION**

PAS DOCUMENT NO. _____

Dept No.	Doc Type	Total \$ Amount	Total Lines
19	BR	\$50,000.00	1

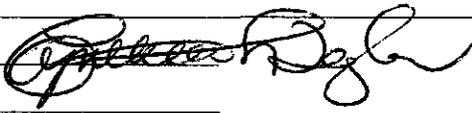
- Cash Transfer Required
- Reserve Cancellation Request
Fund 250 Subfund 200 Gl. 2420-54600 - \$50,000
- Establish Reserve Required

- Auditor-Controller *12/13*
- County Executive
- Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
Dept No.	T Code	Rev	FUND	SUBFUN	OCA	PCA	OBJ L-3	Proj. No.	G/L Sub GL	AMOUNT	Dept No.	T Code	Rev	OCA	PCA	FUND	SUBF	Obj L-3	Proj. No.	Proj Detail	AMOUNT	
											19	014		006601	06601	250	200	4451				50,000.00
TOTAL											TOTAL											
0.00											50,000.00											

REASON FOR REVISION: Budget Revision to increase object level #3 4451 by \$50,000 to cover the increase in costs for Police Package Tahoes ordered, and to cover the increase cost in the probation vehicles ordered and decrease capital asset reserves by \$50,000

Distribution:
All copies to
Auditor

Department Head Ken Grehm 

Board of Supervisors _____

Date: 12/12/2013

Page: 1 of 1

290