



MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE OFFICER
COUNTY OF PLACER

To: Honorable Board of Supervisors
From: David Boesch, County Executive Officer
Date: January 21, 2014
Subject: Unclassified Employee Step Increases

A handwritten signature in black ink, appearing to read "D. Boesch", is written over the "From:" line of the memorandum.

ACTION REQUESTED

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Wesley Nicks, Client Services Program Manager from Grade 466 Step 4 @ \$61.64 to Grade 466 Step 5 @ \$64.73 per hour, effective December 14, 2013 and;

Lisa J. Cramer, Assistant County Clerk from Grade 459 Step 2 @ \$52.15 to Grade 459 Step 3 @ \$54.73 per hour, effective January 11, 2014.

BACKGROUND

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service System. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Performance Evaluation and Personnel Action forms have been submitted for Wesley Nicks, Client Services Program Manager, and Lisa J. Cramer, Assistant County Clerk recommending approval of a step increase for each. This office concurs with the recommendation.

FISCAL IMPACT

None.

