

**MEMORANDUM**  
OFFICE OF THE  
**AUDITOR-CONTROLLER**  
COUNTY OF PLACER

**To:** Honorable Board of Supervisors  
**From:** Andrew C. Sisk, Auditor-Controller *ACS*  
**Date:** February 25, 2014  
**Subject:** Increase to the Sheriff's Placer Special Investigations Unit (SIU) Multi-Agency petty cash fund.

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**Action Requested**

Adopt a resolution to increase the Sheriff's Placer Special Investigations Unit (SIU) Multi-Agency Task Force petty cash fund by \$35,000. This increase will bring the total fund amount to \$45,000. All monies in this confidential fund will be secured to provide control measures in accordance with Placer County internal control procedures. Task Force Commander William Olson with the Bureau of Narcotic Enforcement Agency will be the custodian of the account. Funds will be secured at the Task Force Office at 4060 Rocklin Road, Rocklin, CA.

**Background**

This account was set up in 2013 as a new petty cash fund for the Sheriff's Placer Special Investigations Unit (SIU) Multi-Agency Task Force. Funds in the account are restricted in their use to activities related to the SIU Task Force. The money in the account is used strictly for investigative resources and buy money.

**Fiscal Impact**

This fund is supported by the California Multi-Jurisdictional Methamphetamine Enforcement Teams (CAL-MMET) funding. Funds are available in Appropriation 21780.

Attachments: Resolution  
Memo from Sheriff  
Supporting Documentation from Sheriff

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF PLACER, STATE OF CALIFORNIA**

**In the matter of: A Resolution to increase the  
"buy money" petty cash fund for the Placer  
Special Investigations Unit (SIU) Multi-Agency  
Task Force by \$35,000.**

**Resol. No. \_\_\_\_\_**

**The following Resolution was duly passed by the Board of Supervisors of  
the County of Placer at a regular meeting held February 25, 2014 by the  
following vote on roll call:**

**Ayes:**

**Noes:**

**Absent:**

**Signed and approved by me after its passage.**

\_\_\_\_\_  
**Chairperson, Board of Supervisors**

**Attest:**

**Clerk of said Board** \_\_\_\_\_

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**WHEREAS**, the Placer County Board of Supervisors desires to increase by \$35,000 "buy money" petty cash fund for the Placer Special Investigations Unit (SIU) Multi-Agency Task Force. Monies will be secured to provide control measures.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Board of Supervisors of the County of Placer, State of California, that this resolution approves the increase to the petty cash account for the Placer County Sheriff's Office.



PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL



MAIN OFFICE  
2929 RICHARDSON DR.  
AUBURN, CA 95603  
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION  
DRAWER 1710  
TAHOE CITY, CA 96145  
PH: (530) 581-6300 FAX: (530) 681-6377

**EDWARD N. BONNER**  
SHERIFF-CORONER-MARSHAL

**DEVON BELL**  
UNDERSHERIFF

**To:** Andrew Sisk, Auditor-Controller  
**From:** Edward N. Bonner *Edward N. Bonner*  
**Date:** January 17, 2014  
**Subject:** "Buy Money" for Placer County Special Investigation Unit (SIU)

*AKS*  
*2/5/14*

The purpose of this memorandum is to request an approval from the Board of Supervisors to increase the Imprest Cash Revolving Fund (petty cash) "buy money" for the Placer Special Investigations Unit (SIU) Multi-Agency Task Force. The amount requested is \$35,000. The funds are available in Appropriation 21780. These funds will be used and are restricted in their use to activities related to the SIU Task Force. They will be used strictly for investigative resources and buy money. The custodian of this account will be the Task Force Commander William Olson with the Bureau of Narcotic Enforcement Agency. All Placer County internal control procedures will be adhered to in regards to this "buy money" petty cash fund.

The confidential petty cash fund of \$35,000 is supported by the California Multi-Jurisdictional Methamphetamine Enforcement Teams (Cal-MMET) funding. The monies will be secured at the Task Force office at 4060 Rocklin Road, Rocklin.

