



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

To: The Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshall
Date: February 25, 2014
Subject: Equipment Purchase for Sheriff's Office Correctional Division

Action Requested

Approve a Budget Revision in the amount of \$10,870 to increase revenue and expenditures to purchase a Guardian inmate clothing storage system and supplies for the Sheriff's Office Correctional Division, authorize the Purchasing Manager to execute all related documents and add the equipment to the Master Fixed Asset List.

Background

The Sheriff's Office Correctional Division has identified the need to purchase a Guardian Property Room Expander consisting of a vacuum sealing system for inmate property. With this system inmate property is placed in a sealable bag made from a special barrier plastic material. The system then evacuates the air, tightly sealing the property. Once sealed, these bags use less than half of the space required by the traditional way of storing inmate property. The bags are completely sealed and easily identifiable reducing potential property loss claims. This system has already been purchased for the South Placer Adult Correctional Facility. Having the same system at both jail locations enhances consistency for property storage and space utilization.

Fiscal Impact

Funds are available within the Sheriff's Office Corrections Supplemental Law Enforcement Grant budget and, upon your Board's approval, \$9,051 will be moved to Fixed Asset (4451) and \$1,819 to Special Department Expense (2840) for this purchase. There is no additional fiscal impact to the General Fund.

MASTER FIXED ASSET LIST
Appropriation 222002

Description	Quantity	Amount
Guardian inmate clothing storage system	1	\$9,051
Total Addition to Master Fixed Assets		<hr/> <u>\$9,051</u>

FOR CASH TRANSFERS & RESERVE CANCELLATIONS PLEASE PROVIDE THE FOLLOWING
Fund/subFund - OCA - PCA - G/L - Sub G/L

PLACER COUNTY
BUDGET REVISION

PAS DOCUMENT NO.

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
20	BR	21,740	3

Cash Transfer Required

Establish Reserve Required

216 Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT												
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											20	014				222002	02413	4451				9,051
											20	014				222002	02413	2840				1,819
											20	015				222002	OSSL3	2840				10,870
TOTAL										0.00	TOTAL										21,740	

REASON FOR REVISION: To transfer funds from the Corrections Supplemental Law Enforcement COPS grant to purchase
a Guardian inmate clothing storage system.

Prepared by Liz Ext 7834
Department Head *[Signature]*
Board of Supervisors _____

Date: 2/5/14
Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

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