

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: March 11, 2014
SUBJECT: Electrical Parts and Supplies – Granite Electrical Supply

ACTION REQUESTED

1. Approve the annual renewal of a competitively awarded blanket purchase order with Granite Electrical Supply of Auburn, CA for the purchase of electrical parts and supplies in the maximum amount of \$75,000, funded by Facility Services' FY 2013-14 final budget with no additional net County cost, for the period of April 1, 2014 to March 31, 2015, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

On April 9, 2013, your Board approved the one-year renewal of a blanket purchase order (BPO) with Granite Electrical Supply as a result of competitive Bid No. 10152 for the purchase of electrical parts and supplies as needed. Facility Services continues to require this BPO to support its maintenance of County facilities. The executed BPO will expire on March 31, 2014.

Granite Electrical Supply agreed to renew the BPO at the exact same pricing, discounts, and terms. Section 15 of the General Terms and Conditions of the original bid solicitation allows the renewal of this agreement at the County's option.

Your Board's approval is required to proceed with a new one-year BPO in the maximum amount of \$75,000 and to authorize the Purchasing Manager to sign the resulting BPO.

FISCAL IMPACT

Upon your Board's approval, a new BPO will be awarded to Granite Electrical Supply in the maximum amount of \$75,000 for the period of April 1, 2014 through March 31, 2015. The department has budgeted appropriately for this expense. Purchases are funded by the Building Maintenance Budget with no additional net county cost for FY 2013-14.

cc: Valerie Bayne, Administrative Services Manager - Facility Services

