



**MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE OFFICER
COUNTY OF PLACER**

To: Honorable Board of Supervisors
From: David Boesch, County Executive Officer
Date: March 25, 2014
Subject: Unclassified Employee Step Increases

A handwritten signature in black ink, appearing to read "DB", located to the right of the "From:" field.

ACTION REQUESTED

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Joshua Huntsinger, Agricultural Commissioner/Sealer from Grade 640 Step 3 @ \$56.39 per hour to Grade 640 Step 4 at \$59.21 per hour, effective December 14, 2013 and;

Musau Wakabongo, Public Health Lab Director from Grade 445 Step 3 @ \$47.62 per hour to Grade 445 Step 4 at \$50.01 per hour, effective December 14, 2013.

BACKGROUND

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service System. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Personnel Action forms have been submitted for Joshua Huntsinger, Agricultural Commissioner / Sealer; Jonn Melrose, Veteran Services Officer; and Musau Wakabongo, Public Health Lab Director recommending approval of a step increase for each. This office concurs with the recommendation.

FISCAL IMPACT

None.

