

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

TO: Honorable Board of Supervisors **DATE:** March 25, 2014
FROM: *MD* Mary Dietrich, Director Facility Services
By: Dennis Salter, Building Maintenance Superintendent
SUBJECT: Access Control System Upgrade

ACTION REQUESTED / RECOMMENDATION:

Authorize the Procurement Manager to solicit bids, and execute an agreement for the installation of hardware and software to affect the upgrade of the access control systems at various County facilities in an amount not-to-exceed \$100,000, funded by the Capital Projects Fund, Project 4881- Building Systems Upgrades with no new net county cost.

BACKGROUND:

The IDentiPass system has been in place as the County standard for electronic access controls since 1998 when it was first installed at the Finance Administration Building. At County facilities with this equipment, this system provides the ability to track entry and egress as well as permitting more flexible access permission. It provides for prompt, flexible and convenient programming for County staff and contractors without providing keys, which are much more difficult and costly to change out if lost or if entry permission is no longer granted.

The current system is migrating to an upgraded hardware and software system after 16 years of service. The new Premisys system replaces the IDentiPass system, which is no longer supported by the software publisher for service or parts. Furthermore, the new computer operating system deployed County-wide will not operate the old IDentiPass system.

ENVIRONMENTAL CLEARANCE:

Authorization for new hardware and software related to the County's security control systems is not a "project" pursuant to Section 15378 of the CEQA Guidelines.

FISCAL IMPACT:

The total project cost is estimated at not-to-exceed \$100,000, including installation, programming, and project contingency. There are sufficient funds appropriated in the Capital Projects Fund, project number 4881 - Building Systems Upgrades.

MD:DS:JS

Cc: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

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