

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *BW*  
DATE: April 22, 2014  
SUBJECT: Aftermarket Auto Parts – Riebes Auto Parts, O'Reilly Automotive Inc., and Factory Motor Parts

---

**ACTION REQUESTED**

1. Approve the renewal of competitively awarded blanket purchase orders with Riebes Auto Parts of Auburn, CA, O'Reilly Automotive Inc. of Springfield, MO, and Elliott Auto Supply Co. doing business as Factory Motor Parts of Kansas City, MO for the as-needed purchase of aftermarket automotive parts on behalf of the Placer County Fire Department, Placer County Sheriff's Office, the Department of Public Works Fleet Services, Road Maintenance, and Transit Divisions, and the Department of Facility Services in the maximum aggregate amount of \$110,000, funded by each department's annual budget with no net County cost, for the period of April 1, 2014 through September 30, 2014 and authorize the Purchasing Manager to sign the resulting blanket purchase orders and to transfer funds between blanket purchase orders as needed.

**BACKGROUND**

The Placer County Fire Department, Placer County Sheriff's Office, the Department of Public Works Fleet Services, Road Maintenance, and Transit Divisions, and the Department of Facility Services require annual blanket purchase orders (BPOs) for the purchase of aftermarket automotive parts on an as-needed basis for each department's fleet of vehicles, emergency vehicles, and related equipment. On June 18, 2013 your Board approved the award of competitive Bid No. 10246 with Riebes Auto Parts, O'Reilly Automotive Inc., and Factory Motor Parts for aftermarket automotive products needed throughout Placer County. The resulting BPOs expired on March 31, 2014.

The departments submitted requests to renew the BPOs for another six-month term while a new bid is developed, which is intended to improve the bid pricing structure. All three vendors agreed to renew at the same pricing and terms. Procurement reviewed the current market conditions for this commodity and recommends accepting the favorable renewal proposals. Section 15 of the General Terms and Conditions of Bid No. 10246 allows for the renewal of the existing agreement on a year-to-year basis upon the successful negotiation of the renewal pricing and terms. Placer County Purchasing Policy Manual Section 1.3(o) also allows for the renewal of a contract based on the vendors' satisfactory contract performance.

**FISCAL IMPACT**

Upon your Board's approval, BPOs will be awarded to Riebes Auto Parts, O'Reilly Automotive Inc., and Factory Motor Parts in the maximum aggregate amount of \$110,000 and will be effective for the period of April 1, 2014 through September 30, 2014. Each department's purchases are funded by their annual budget with no net County cost.

cc: Rui Cunha, Assistant Director - Emergency Services  
Kim Davis, Senior Administrative Services Officer - County Executive Office  
Shelley Beninga, Accountant Auditor I - County Executive Office  
Valerie Bayne, Administrative Services Manager - Facility Services  
Cynthia Taylor, Senior Administrative Services Officer - Public Works  
Chuck Gordon, Manager-Fleet Operations - Public Works  
Kevin Taber, Manager-Road Maintenance - Public Works  
Will Garner, Manager-Transit Services - Public Works  
Judy LaPorte, Administrative Services Manager, Sheriff

