

**MEMORANDUM**  
**COUNTY OF PLACER**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**PROCUREMENT SERVICES DIVISION**

**TO:** Honorable Board of Supervisors  
**FROM:** Brett Wood, Purchasing Manager *Bmw*  
**DATE:** April 22, 2014  
**SUBJECT:** Annual Maintenance and Support of the Placer County Library's Web-Based Integrated Library System – SIRSI Corporation

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**ACTION REQUESTED**

1. Approve the award of a sole source blanket purchase order to SIRSI Corporation of Lehi, UT for annual maintenance and support of the Library's web-based integrated library system for the period May 1, 2014 through April 30, 2015, in the amount of \$73,529, funded by the Placer County Library's current FY2013-2014 and proposed FY2014-2015 budgets with no additional net County cost, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

**BACKGROUND**

In December 2008, Contract No. KN020884 was awarded to SIRSI to migrate the Library's system to a new web-based system. This system provides patrons with secure access to the Library's on-line services by use of a protocol for validating or authenticating user information. The vendor provides annual maintenance for all hardware, software (patches & upgrades), and system backups and ongoing hosting services for the system. The support agreement for these services will expire on April 30, 2014.

SIRSI has provided a quote in the amount of \$73,529 to provide support and services for the next one-year period. This amount also includes the one-time purchase of additional software modules which are intended to improve services for the Library's patrons at a total cost of \$10,810. Section 1.3(i) of the Purchasing Policy Manual exempts software services such as these from competitive bidding. In addition, maintenance and support of this software is only available from SIRSI.

**FISCAL IMPACT**

Upon your Board's approval, a blanket purchase order will be issued to SIRSI in the total amount of \$73,529 for the period May 1, 2014 through April 30, 2015. The Library has advised that funding for these services are available in the current FY2013-2014 and proposed FY2014-2015 budgets, with no additional net County cost.

cc: Mary George, Director of Library Services  
Kelly Heikila, Administrative Services Officer – Placer County Library  
Kathy Buchanan, Deputy Director of Information Technology – Administrative Services  
Melissa Nunnink, Administrative & Fiscal Operations Manager – Administrative Services

