

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

TO: Honorable Board of Supervisors

FROM: *MD* Mary Dietrich, Director Facility Services
By: Dennis Salter, Building Maintenance Superintendent

SUBJECT: California Generator Service - BPO No. 20592 Increase

DATE: May 6, 2014

ACTION REQUESTED / RECOMMENDATION:

1. Approve an increase of \$50,000 to Blanket Purchase Order (BPO) No. 20592, California Generator Service, for preventative maintenance, inspection and repair of emergency and standby generators with no new county cost.

BACKGROUND:

Bid No. 10227 was awarded to California Generator Service (CGS) on June 18, 2013 in the amount of \$100,000 for servicing of various emergency and standby generators. The BPO was issued in an amount based on historical testing and repair costs. These services are used by Facility Services' divisions to ensure operability of the generators throughout the County and to preserve the condition of the equipment for long term service. Scheduled inspections and testing result in reports for needed repairs to the equipment. In March 2014, the BPO was amended by the Procurement Services Manager pursuant to his authority to a limit of \$105,000 to accommodate the addition of more service locations.

In April, Building Maintenance staff arranged for CGS to load test the Auburn Jail generator to determine its full functionality prior to PG&E proceeding with a project to replace a transformer serving the Jail. The result of the test by CGS indicated the need for repairs to the generator to assure full backup emergency power during the planned service interruption by PG&E. This prompted an order for a temporary rental generator to provide emergency power during the PG&E transformer replacement and during the repairs to the Auburn Jail generator. Due to the urgent need, staff proceeded to secure the generator rental and services which exceeded the current BPO limit. Staff has determined that the BPO limit needs to be increased by \$50,000 to accommodate the current costs of major repairs to the Auburn Jail emergency generator as well as the ongoing service requirements until the renewal of the BPO on June 30, 2014.

ENVIRONMENTAL CLEARANCE:

Testing, preventative maintenance and as-needed repair is exempt from the California Environmental Quality Act pursuant to Section 15301, which allows for operation, repair and maintenance of public facilities when the project does not result in an expansion of use.

FISCAL IMPACT:

The total BPO cost, as requested, will increase from \$105,000 to not-to-exceed \$155,000. The additional costs for the BPO will be charged to various operating budgets served by the generators. Therefore this request will have no additional impact to the County General Fund.

MD:DS:JS

Cc: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

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