

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

TO: Honorable Board of Supervisors **DATE:** May 6, 2014
FROM: ^{MD} Mary Dietrich, Facility Services Director
By: Rob Unholz, Capital Improvements Manager ^{RU}
SUBJECT: Job Order Contracting, Project No. 9486.01, Notices of Completion
Staples Construction Company, Inc.

ACTION REQUESTED:

1. Adopt a Resolution accepting the Job Order Contract, Project 9486.01, with Staples Construction Company, Inc., as complete and authorize the Director of Facility Services, or designee, to execute and record Notices of Completion for projects at the Placer County Government Center, Applegate Park, Applegate Library, Auburn Annex Building, and the Western Placer Waste Management Authority in Lincoln.

BACKGROUND: On November 8, 2011, your Board authorized staff to solicit bids for Job Order Contracting. Job Order Contracting provides an indefinite quantity contract against which a contractor will perform a variety of specific construction tasks at different locations. The scope includes general construction, repair, remodel and other repetitive related work to be performed under the management of the Department of Facility Services. In preparing this Contract, the County published a Construction Task Catalog (CTC) containing a series of construction tasks with preset Unit Prices. The CTC was developed by The Gordian Group assuming the use of experienced labor and high quality materials. All Unit Prices were based on local labor at prevailing wages, material and equipment prices. Eight (8) bids were received and on January 10, 2012, your Board awarded a Contract to Staples Construction Company, Inc. of Ventura, CA in the amount not to exceed \$1,000,000.

There were a total of eight (8) Projects constructed under the Contract with Staples, with five (5) containing Supplemental Job Orders, as shown on the attached Supplemental Information Sheets. Facility Services' staff has inspected the work performed on these projects and found them to be consistent with the scope of work, and plans and specifications of each project. All punch list items have been addressed and the projects have been accepted by staff as complete.

In order to close out these Job Order Contract projects, it is recommended that your Board accepts the Project as complete and authorize the Director of Facility Services, or designee, to execute and record the Notices of Completion attached to the Resolution with this memorandum.

ENVIRONMENTAL CLEARANCE: This project is exempt from the California Environmental Quality Act pursuant to Section 15301, Class 1 – that provides for operation, repair, maintenance, or minor alteration of existing structures or facilities not expanding existing uses. All the Projects listed fall within this classification of environmental clearance.

FISCAL IMPACT: The total cost to all projects completed under this Job Order Contract was \$462,302.34. Funding for each project was budgeted in their respective Capital Projects.

ATTACHMENTS: RESOLUTION

MD:RU:DH:HB:SH

CC: COUNTY EXECUTIVE OFFICE

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Staples Construction Company, Inc. JOC Projects-2012

NO.	PROJECT NUMBER	DESCRIPTION	AMOUNT
1	9454	HOUSE 4 CORRIDOR REMODEL	\$30,328.71
2	9454.01	SJO 01 - FIRE RATED CORRIDOR CONSTRUCTION	\$31,715.48
3	2603	WPWMA COMPOST ELECTRICAL SERVICE	\$99,883.80
4	4646	AUBURN ANNEX HANDRAIL PAINTING	\$9,134.83
5	4870	APPLEGATE LIBRARY EXTERIOR SIDING REPLACEMENT	\$35,867.79
6	4870.01	SJO 01 - ADDITIONAL FLASHING, PAINTING & SIDING REMOVAL	\$5,826.77
7	9465	AJC MOISTURE INTRUSION	\$38,419.90
8	9465.01	SJO 01- ADDITIONAL CAULKING, SHEETROCK, ETC	\$7,045.48
9	9461	BUILDING 202A RAMP DEMO & NEW STAIR	\$30,448.70
10	9461.01	SJO 01 - SIDEWALK REPAIR	\$983.85
11	4877	APPLEGATE PARK PARKING EXPANSION	\$132,091.03
12	4877.01	SJO 01 - UNSUITABLE SOIL	\$10,930.56
13	4632	DEWITT SIGNAGE AT FAB & JDC	\$29,625.44
		Totals	\$462,302.34

Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION APPROVING
AND AUTHORIZING THE DIRECTOR OF FACILITY
SERVICES, OR TO EXECUTE AND
RECORD THE NOTICES OF COMPLETION FOR THE
VARIOUS JOB ORDER CONTRACT PROJECTS
PERFORMED BY STAPLES CONSTRUCTION COMPANY, INC.,
PROJECT NO. 9486.01

Resolution _____

The following RESOLUTION was duly passed by the Board of Supervisors
of the County of Placer at a regular meeting held _____,
by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:
Clerk of said Board

BE IT RESOLVED by the Board of Supervisors, County of Placer, State of California, that the attached Notices of Completions for the various Job Order Contract projects performed by Staples Construction Company, Inc, Project No. 9486.01, are hereby approved; and

BE IT FURTHER RESOLVED that the Director of Facility Services, designee, is hereby authorized to execute said Notices of Completion on behalf of the Board of Supervisors and the County of Placer and cause the same to be recorded.

ATTACHMENTS: NOTICE OF COMPLETION AND SUPPLEMENTAL INFORMATION SHEET

- HOUSE 4 CORRIDOR REMODEL
- THE WPWMA COMPOST ELECTRICAL SERVICE
- AUBURN ANNEX HANDRAIL PAINTING
- APPLGATE LIBRARY EXTERIOR SIDING REPLACEMENT
- AJC MOISTURE INTRUSION
- BLDG. 202A RAMP DEMO. & NEW STAIR
- APPLGATE PARK PARKING EXPANSION
- DEWITT SIGNAGE AT FAB & JDC

Recording requested by:
FACILITY SERVICES / CAPITAL IMPROVEMENTS DIVISION

When recorded return to: Shawna Howard

Placer County Department of Facility Services
11476 C Ave. Auburn CA 95603

**NOTICE OF COMPLETION
RES. NO.**

Project Name: House 4 Corridor Remodel, Project No. 9454

NOTICE IS HEREBY GIVEN, pursuant to California Civil Code Section 3093, that the following Contractor, to wit:

**Staples Construction Company, Inc.
1501 Eastman Ave.
Ventura, CA 93003**

performed and completed, for the County of Placer, State of California, the following contract, structure or work of improvement, to wit:

**House 4 Corridor Remodel
Project No. 9454
2775 Richardson Drive, Auburn, CA 95603**

The property is owned by the County of Placer. Said work was accepted on May 6, 2014.

Executed this _____ day of _____ 2014, at Auburn, California. I declare under penalty of perjury that the foregoing is true and correct.

MARY DIETRICH, DIRECTOR
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER

STATE OF CALIFORNIA)
COUNTY OF PLACER)_{ss}

On _____ before me Shawna Lee Howard, Notary Public, personally appeared Mary Dietrich who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Shawna Lee Howard

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: MAY 6, 2014
PROJECT NO: 9454
PROJECT NAME: HOUSE 4 CORRIDOR REMODEL
FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 09454
CONTRACTOR: STAPLES CONSTRUCTION COMPANY, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$30,328.00
CONTRACT CHANGE ORDERS	<u>\$31,715.48</u>
TOTAL CONTRACT EXPENDITURES	\$62,043.48

SUPPLEMENTAL JOB ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	Fire Rated Corridor Construction	\$ 31,715.48
	Total Change Orders	\$ 31,715.48

Recording requested by:
FACILITY SERVICES / CAPITAL IMPROVEMENTS DIVISION

When recorded return to: Shawna Howard

Placer County Department of Facility Services
11476 C Ave. Auburn CA 95603

**NOTICE OF COMPLETION
RES. NO.**

Project Name: WPWMA Compost Electrical Service, Project No. 2603

NOTICE IS HEREBY GIVEN, pursuant to California Civil Code Section 3093, that the following Contractor, to wit:

**Staples Construction Company, Inc.
1501 Eastman Ave.
Ventura, CA 93003**

performed and completed, for the County of Placer, State of California, the following contract, structure or work of improvement, to wit:

**WPWMA Compost Electrical Service
Project No. 2603
3195 Athens Avenue, Lincoln, CA 95648**

The property is owned by the Western Placer Waste Management Authority. Said work was accepted on May 6, 2014.

Executed this _____ day of _____ 2014, at Auburn, California. I declare under penalty of perjury that the foregoing is true and correct.

MARY DIETRICH, DIRECTOR
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER

STATE OF CALIFORNIA)
COUNTY OF PLACER)_{ss}

On _____ before me Shawna Lee Howard, Notary Public, personally appeared Mary Dietrich who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Shawna Lee Howard

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: MAY 6, 2014
PROJECT NO: 2603
PROJECT NAME: WPWMA COMPOST ELECTRICAL SERVICE
FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 02603
CONTRACTOR: STAPLES CONSTRUCTION COMPANY, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$99,883.80
CONTRACT CHANGE ORDERS	\$ <u>0</u>
TOTAL CONTRACT EXPENDITURES	\$99,883.80

SUPPLEMENTAL JOB ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
	Total Change Orders	\$ 0.00

Recording requested by:
FACILITY SERVICES / CAPITAL IMPROVEMENTS DIVISION

When recorded return to: Shawna Howard

Placer County Department of Facility Services
11476 C Ave. Auburn CA 95603

**NOTICE OF COMPLETION
RES. NO.**

Project Name: Auburn Annex Handrail Painting, Project No. 4646

NOTICE IS HEREBY GIVEN, pursuant to California Civil Code Section 3093, that the following Contractor, to wit:

**Staples Construction Company, Inc.
1501 Eastman Ave.
Ventura, CA 93003**

performed and completed, for the County of Placer, State of California, the following contract, structure or work of improvement, to wit:

**Auburn Annex Handrail Painting
Project No. 4646
145 Fulweiler, Auburn, CA 95603**

The property is owned by the County of Placer. Said work was accepted on May 6, 2014.

Executed this _____ day of _____ 2014, at Auburn, California. I declare under penalty of perjury that the foregoing is true and correct.

MARY DIETRICH, DIRECTOR
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER

STATE OF CALIFORNIA)
COUNTY OF PLACER)_{ss}

On _____ before me Shawna Lee Howard, Notary Public, personally appeared Mary Dietrich who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Shawna Lee Howard

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: MAY 6, 2014
PROJECT NO: 4646
PROJECT NAME: AUBURN ANNEX HANDRAIL PAINTING
FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 04646
CONTRACTOR: STAPLES CONSTRUCTION COMPANY, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$ 9,134.83
CONTRACT CHANGE ORDERS	\$ <u>0</u>
TOTAL CONTRACT EXPENDITURES	\$ 9,134.83

SUPPLEMENTAL JOB ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
	Total Change Orders	\$0.00

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: May 6, 2014
PROJECT NO: 4870
PROJECT NAME: APPLGATE LIBRARY EXTERIOR SIDING REPLACEMENT
FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 04870
CONTRACTOR: STAPLES CONSTRUCTION COMPANY, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$35,867.79
CONTRACT CHANGE ORDERS	<u>\$ 5,826.77</u>
TOTAL CONTRACT EXPENDITURES	\$41,694.56

SUPPLEMENTAL JOB ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	Additional Flashing, Painting & Siding Removal	\$ 5,826.77
	Total Change Orders	\$5,826.77

Recording requested by:
FACILITY SERVICES / CAPITAL IMPROVEMENTS DIVISION

When recorded return to: Shawna Howard

Placer County Department of Facility Services
11476 C Ave. Auburn CA 95603

**NOTICE OF COMPLETION
RES. NO.**

Project Name: AJC Moisture Intrusion, Project No. 9465

NOTICE IS HEREBY GIVEN, pursuant to California Civil Code Section 3093, that the following Contractor, to wit:

**Staples Construction Company, Inc.
1501 Eastman Ave.
Ventura, CA 93003**

performed and completed, for the County of Placer, State of California, the following contract, structure or work of improvement, to wit:

**AJC Moisture Intrusion
Project No. 9465
2929 Richardson, Auburn, CA 95603**

The property is owned by the County of Placer. Said work was accepted on May 6, 2014.

Executed this _____ day of _____ 2014, at Auburn, California. I declare under penalty of perjury that the foregoing is true and correct.

MARY DIETRICH, DIRECTOR
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER

STATE OF CALIFORNIA)
COUNTY OF PLACER)_{ss}

On _____ before me Shawna Lee Howard, Notary Public, personally appeared Mary Dietrich who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Shawna Lee Howard

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: MAY 6, 2014
PROJECT NO: 9465
PROJECT NAME: AJC MOISTURE INTRUSION
FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 09465
CONTRACTOR: STAPLES CONSTRUCTION COMPANY, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$38,419.90
CONTRACT CHANGE ORDERS	<u>\$ 7,045.48</u>
TOTAL CONTRACT EXPENDITURES	\$45,465.38

SUPPLEMENTAL JOB ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	Additional Caulking, sheetrock, etc.	\$ 7,045.48
	Total Change Orders	\$ 7,045.48

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: MAY 6, 2014
PROJECT NO: 9461
PROJECT NAME: BUILDING 202A RAMP DEMO & NEW STAIR
FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 09461
CONTRACTOR: STAPLES CONSTRUCTION COMPANY, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$30,448.70
CONTRACT CHANGE ORDERS	<u>\$ 983.85</u>
TOTAL CONTRACT EXPENDITURES	\$31,432.55

SUPPLEMENTAL JOB ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	Sidewalk repair	\$ 983.85
	Total Change Orders	\$ 983.85

Recording requested by:
FACILITY SERVICES / CAPITAL IMPROVEMENTS DIVISION

When recorded return to: Shawna Howard

Placer County Department of Facility Services
11476 C Ave. Auburn CA 95603

**NOTICE OF COMPLETION
RES. NO.**

Project Name: Applegate Park Parking Expansion, Project No. 4877

NOTICE IS HEREBY GIVEN, pursuant to California Civil Code Section 3093, that the following Contractor, to wit:

**Staples Construction Company, Inc.
1501 Eastman Ave.
Ventura, CA 93003**

performed and completed, for the County of Placer, State of California, the following contract, structure or work of improvement, to wit:

**Applegate Park Parking Expansion
Project No. 4877
290 Applegate School Road, Applegate, CA 95703**

The property is owned by the County of Placer. Said work was accepted on May 6, 2014.

Executed this _____ day of _____ 2014, at Auburn, California. I declare under penalty of perjury that the foregoing is true and correct.

MARY DIETRICH, DIRECTOR
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER

STATE OF CALIFORNIA)
COUNTY OF PLACER)_{ss}

On _____ before me Shawna Lee Howard, Notary Public, personally appeared Mary Dietrich who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Shawna Lee Howard

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: MAY 6, 2014
PROJECT NO: 4877
PROJECT NAME: APPLGATE PARK PARKING EXPANSION
FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 04877
CONTRACTOR: STAPLES CONSTRUCTION COMPANY, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$132,091.03
CONTRACT CHANGE ORDERS	<u>\$ 10,930.56</u>
TOTAL CONTRACT EXPENDITURES	\$143,021.59

SUPPLEMENTAL JOB ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	Unsuitable soil	\$ 10,930.56
	Total Change Orders	\$ 10,930.56

Recording requested by:
FACILITY SERVICES / CAPITAL IMPROVEMENTS DIVISION

When recorded return to: Shawna Howard

Placer County Department of Facility Services
11476 C Ave. Auburn CA 95603

**NOTICE OF COMPLETION
RES. NO.**

Project Name: Dewitt Signage at FAB & JDC, Project No. 4632

NOTICE IS HEREBY GIVEN, pursuant to California Civil Code Section 3093, that the following Contractor, to wit:

**Staples Construction Company, Inc.
1501 Eastman Ave.
Ventura, CA 93003**

performed and completed, for the County of Placer, State of California, the following contract, structure or work of improvement, to wit:

**Dewitt Signage at FAB & JDC
Project No. 4632
2950 Richardson & 11260 B Avenue
Auburn, CA 95603**

These properties are owned by the County of Placer. Said work was accepted on May 6, 2014.

Executed this _____ day of _____ 2014, at Auburn, California. I declare under penalty of perjury that the foregoing is true and correct.

MARY DIETRICH, DIRECTOR
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER

STATE OF CALIFORNIA)
COUNTY OF PLACER)_{ss}

On _____ before me Shawna Lee Howard, Notary Public, personally appeared Mary Dietrich who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Shawna Lee Howard

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: MAY 6, 2014
PROJECT NO: 4632
PROJECT NAME: DEWITT SIGNAGE AT FAB & JDC
FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107840 / 04632
CONTRACTOR: STAPLES CONSTRUCTION COMPANY, INC.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$29,625.44
CONTRACT CHANGE ORDERS	\$ <u>0</u>
TOTAL CONTRACT EXPENDITURES	\$29,625.44

SUPPLEMENTAL JOB ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
	Total Change Orders	\$0.00

