

**MEMORANDUM**  
**PLACER COUNTY HEALTH AND HUMAN SERVICES**  
**Human Services Division**

**TO:** Honorable Board of Supervisors  
**FROM:** Jeffrey S Brown, M.P.H., M.S.W., Director of Health and Human Services  
Cheryl S. Davis, M.S., Director of Human Services Division  
**DATE:** May 20, 2014  
**SUBJECT:** Contract with Placer County Office of Education for Childcare Services

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**ACTION REQUESTED:**

1. Approve a contract with Placer County Office of Education (PCOE) for Childcare Services for California Work Opportunity and Responsibility to Kids (CalWORKs) Welfare to Work programs for the period July 1, 2014 through June 30, 2015 in the amount of \$1,965,000 (no net County cost), and authorize the Director of Health and Human Services (HHS) to sign subsequent amendments up to a total of \$49,999, consistent with the agreement's subject matter and scope of work.

**BACKGROUND:**

The childcare funding continuum for CalWORKs clients is comprised of three stages. Stage One funds are allocated to County welfare agencies for childcare to families receiving cash assistance who do not have stable employment. Stages Two and Three are allocated to PCOE for childcare for families who have stable employment or have transitioned off of cash assistance.

Since the implementation of CalWORKs in 1998, HHS has contracted with PCOE for the administration of Stage One funds. By contracting with PCOE to make the direct childcare provider payments, a seamless system for the delivery of childcare services is established, maximizing the efficiency and cost effectiveness of managing the three program stages.

Under this contract, an average of 260 children per month will receive childcare services for FY 2014-15, which facilitates their parents' efforts in finding and maintaining employment.

**FISCAL IMPACT:**

This contract totaling \$1,965,000, which includes childcare payments, and PCOE administration is included in the Department's FY 2014-15 Requested Budget. It is funded exclusively with Federal and State funds; therefore, no County General Funds are required.

A copy of this contract is on file with Clerk of the Board for review.

