

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: BOARD OF SUPERVISORS

DATE: June 3, 2014

FROM:  KEN GREHM / CHUCK GORDON

SUBJECT: **CHANGE ORDER # 2, BLANKET PURCHASE ORDER NO. 20587  
WITH VOYAGER (US BANK) FOR FUEL VEHICLE**

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## ACTION REQUESTED / RECOMMENDATION

1. Adopt a Resolution approving Change Order #2 to Blanket Purchase Order (BPO) No. 20587 with Voyager (US Bank), increasing the amount by Seven Thousand Dollars (\$7,000) for a revised maximum amount of \$607,000. There is no net County cost.
2. Authorize the Purchasing Manager to sign the resulting Blanket Purchase Order.

## BACKGROUND / SUMMARY

Voyager was awarded a BPO to supply off site fueling for County operated vehicles. Due to higher than anticipated usage and rising fuel costs, this change order is needed to cover the last monthly bill of the BPO that expired April 30, 2014. The change reflects a 1.1 percent increase in the BPO. A new BPO was issued May 1, 2014, for current and future purchases.

## ENVIRONMENTAL

This action is limited to a request to modify the County budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

## FISCAL IMPACT

The requested change order will increase the total value of BPO No. 20587 to \$607,000. Sufficient funding is available in the 2013/2014 Fiscal Year Fleet Services Budget for the additional amount of \$7,000.

Attachments: Resolution  
Fiscal Impact Statement

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**Before the Board of Supervisors  
County of Placer, State of California**

In the matter of: A RESOLUTION APPROVING  
CHANGE ORDER #2 TO BLANKET PURCHASE  
ORDER NO. 20587 WITH VOYAGER (US BANK)  
AND AUTHORIZING THE PURCHASING  
MANAGER TO SIGN THE RESULTING BLANKET  
PURCHASE ORDER.

Resol. No: \_\_\_\_\_

The following Resolution was duly passed by the Board of Supervisors of the County of  
Placer at a regular meeting held on \_\_\_\_\_ by the following vote  
on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chair, Board of Supervisors

Attest:  
Clerk of said Board

\_\_\_\_\_  
\_\_\_\_\_  
BE IT HEREBY RESOLVED By the Board of Supervisors of the County of Placer, State of California, that this Board approves a change order to Blanket Purchase Order No 20587 with Voyager (US Bank) increasing the amount by Seven Thousand Dollars for a revised maximum amount of \$607,000, and authorizes the Purchasing Manager to sign the resulting Blanket Purchase Order.



