

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: June 17, 2014

From: *WMD* Mary Dietrich, Facility Services Director
By: John Ramirez, Parks Administrator

Subject: North Tahoe Public Utility District – Landscape Maintenance Agreement for Kings Beach Area Facilities

ACTION REQUESTED:

1. Approve a two-year Maintenance Services Agreement with North Tahoe Public Utility District for park and grounds maintenance services in the Kings Beach area in an amount not-to-exceed \$80,195 for FY 2014-15, funded by Transient Occupancy Tax with no net county cost; and authorize the Chair to execute the Agreement on behalf of your Board.

BACKGROUND: Placer County owns several beaches and properties in the Lake Tahoe area and currently contracts with North Tahoe Public Utility District (NTPUD) to maintain sites located within their district boundaries. These sites include Secline Beach, Moondunes Beach, Speedboat Beach, Kings Beach Library and the Griff Creek Recreation Area. Services provided by NTPUD over the last 20 years have included the following: trash pickup, restroom service, safety inspections, signage, pruning, and the purchase of supplies and materials as needed.

Parks Division staff negotiated a two year Maintenance Services Agreement, which extends from July 1, 2014 to June 30, 2016. This Agreement will provide services to the aforementioned sites, and commences with a not-to-exceed contract amount of \$80,195 for FY 2014-15. This amount represents a 3% cost of living increase over FY 2013-14. The Agreement provides for a cost of living adjustment for FY 2015-16 based on the California Department of Industrial Relations Consumer Price Index. This Agreement has been reviewed by County Counsel and Risk Management and a copy of this Agreement is available for review at the Clerk of the Board's office.

ENVIRONMENTAL CLEARANCE: The Maintenance Service Agreement is categorically exempt from CEQA, pursuant to Title 14, California Code of Regulations, Section 15301, which allows for the operation, repair, maintenance or minor alterations of existing facilities.

FISCAL IMPACT: As in past years, the source of funding for the maintenance services is the Transient Occupancy Tax Fund, and sufficient funding is included within the FY 2014-15 Budget, with no net county cost.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: MAINTENANCE SERVICES AGREEMENT

MD/MR/JR/KT

CC: COUNTY EXECUTIVE OFFICE

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