

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: June 17, 2014

From: ^{WJ} Mary Dietrich, Facility Services Director
By: John Ramirez, Parks Administrator

Subject: Tahoe City Public Utility District – Landscape Maintenance Agreement for
Tahoe City Area Facilities

ACTION REQUESTED:

1. Approve a two-year Maintenance Services Agreement with Tahoe City Public Utility District for park and grounds maintenance services in the Tahoe City area in an amount not-to-exceed \$135,887 for FY 2014-15, funded by Transient Occupancy Tax, County Service Areas, and previously budgeted net county cost; and authorize the Chair to execute the Agreement on behalf of your Board.

BACKGROUND: Placer County owns several beaches and properties in the Lake Tahoe area and currently contracts with Tahoe City Public Utility District (TCPUD) to maintain sites located within their district boundaries. These include Lake Forest Beach Park, Heritage Plaza, Tahoe City Commons Beach Park, a portion of the Lakeside Bike Trail, Squaw Valley Park, and the Customs House building. Services provided by TCPUD include tasks such as trash pickup, restroom service, safety inspections, landscape and turf care, signage, bike trail striping, snow removal, and the purchase of associated supplies and materials.

Parks Division staff negotiated a two year Maintenance Service Agreement, which extends from July 1, 2014 to June 30, 2016. This Agreement will provide services to the aforementioned sites, and commences with a not-to-exceed contract amount of \$135,887 for FY 2014-15. This amount represents a 3% cost of living increase over FY 2013-14. The Agreement provides for a cost of living adjustment for FY 2015-16 based upon the California Department of Industrial Relations Consumer Price Index. This Agreement has been reviewed by County Counsel and Risk Management and copy of this Agreement is available for review at the Clerk of the Board's office.

ENVIRONMENTAL CLEARANCE: The Maintenance Services Agreement is categorically exempt from CEQA, pursuant to Title 14, California Code of Regulations, Section 15301, which allows for the operation, repair, maintenance or minor alterations of existing facilities.

FISCAL IMPACT: The cost for Customs House maintenance and snow removal is allocated between the occupants of this building as a previously budgeted net county cost. Squaw Valley Park maintenance is funded by a combination of local County Service Area assessments and the Transient Occupancy Tax Fund. Maintenance of the other sites is funded by the Transient Occupancy Tax Fund. Sufficient funding from these various sources is included in the FY 2014-15 Budget.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: MAINTENANCE SERVICES AGREEMENT

MD/MR/JR/KT

CC: COUNTY EXECUTIVE OFFICE

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