

**MEMORANDUM  
COUNTY OF PLACER  
ADMINISTRATIVE SERVICES DEPARTMENT  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
DATE: June 17, 2014  
SUBJECT: Various Firefighting Equipment and Supplies – L.N. Curtis & Sons Inc.

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**ACTION REQUESTED**

1. Approve the award of a blanket purchase order using a competitively awarded National Purchasing Partners cooperative contract with L.N. Curtis & Sons Inc. of Oakland, CA for the as-needed purchase of firefighting equipment and supplies on behalf of the Placer County Fire Department in the maximum amount of \$250,000, funded by the Placer County Fire Department's proposed budget for FY 2014/15 for the period of July 1, 2014 through June 30, 2015;
2. Approve the option to renew the resulting blanket purchase order on a year-to-year basis for two additional one-year terms through September 20, 2016, to coincide with the expiration date of the National Purchasing Partners contract, provided that each renewal amount does not exceed 10 percent in aggregate of the recommended award amount of \$250,000; and
3. Authorize the Purchasing Manager to sign the resulting blanket purchase orders and any related documents.

**BACKGROUND**

The Placer County Fire Department requires annual agreements for the as-needed purchase of firefighting equipment and supplies. The department's current agreements expire on June 30, 2014. The department submitted a request to award a BPO to L.N. Curtis & Sons Inc. utilizing the National Purchasing Partners (NPP) cooperative contract for various firefighting equipment and supplies including turnouts, breathing apparatus, hoses, nozzles, and related equipment. The contract pricing available through the NPP contract is advantageous to the County and will reduce the number of firefighting equipment and supplies agreements down to one agreement.

NPP Contract No. VH11277 was competitively bid and awarded by the South Davis Metro Fire Agency on behalf of NPP on September 20, 2013 and is effective through September 20, 2016. Purchasing Policy Manual, Section 1.3(e)(3) permits contracting with a vendor that was awarded an agreement by another public agency as the result of a competitive process without further competitive bidding by Placer County. The NPP contract meets this criterion.

**FISCAL IMPACT**

Upon your Board's approval a BPO will be awarded to L.N. Curtis & Sons Inc. in the maximum amount \$250,000 and will be effective for the period of July 1, 2014 through June 30, 2015. The department's purchases are funded by their annual budget with no net County cost.

cc: Rui Cunha, Assistant Director - Emergency Services  
Kim Davis, Senior Administrative Services Officer - County Executive Office  
Shelley Beninga, Accountant Auditor I - County Executive Office

