

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS

County of Placer

TO: BOARD OF SUPERVISORS

DATE: July 22, 2014

FROM: KEN GREHM / CHUCK GORDON

SUBJECT: **FLEET SERVICES BUDGET REVISION AND REVISION TO MASTER FIXED ASSET LIST FOR ONE PROBATION KITCHEN TRUCK**

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## **ACTION REQUESTED / RECOMMENDATION**

1. Amend the FY 2014/15 Master Fixed Asset List (MFAL) to add one Probation Kitchen Truck in the amount of \$120,000, funded through the Fleet Services Replacement Reserves and collected equipment replacement funds.
2. Authorize the Purchasing Manager to solicit bids and issue a Purchase Order for the vehicle. There is no net cost to the County.
3. Approve a Budget Revision to add \$120,000 to the Fleet Fixed Asset Account to cover the cost of the truck.

## **BACKGROUND / SUMMARY**

The Probation Department is replacing a 1995 Kitchen Truck with a larger truck that will better suit their new operations based in the South Placer Correctional Facility. The truck to be replaced has reached the end of its useful life.

A new truck was originally budgeted in FY 2013/14 in the amount of \$65,000. Based on the Probation Department's need for a larger truck, it was decided to go with a conventional heavy duty truck that will give 20 years of service life. The cost of the larger truck is estimated at \$120,000.

## **ENVIRONMENTAL**

This action is limited to a request to modify the County Budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

## **FISCAL IMPACT**

Funding for the Budget Revision will be funded by Fleet Services Replacement Reserves. The Fleet Services Replacement Reserves has a current balance of \$1,003,442. Future truck replacement costs will be incorporated into rates charged to the Probation Department over the expected life of the vehicle.

Attachment: Budget Revision

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**PLACER COUNTY  
BUDGET REVISION**

PAS DOCUMENT NO. \_\_\_\_\_

Dept No.	Doc Type	Total \$ Amount	Total Lines
19	BR	\$185,000.00	2

- Cash Transfer Required
- Reserve Cancellation Required  
Fund 250 Subfund 200 GL 2420-546000 \$55,000
- Establish Reserve Required

6/17 hs Auditor-Controller 6/17/14  
 County Executive  
 Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT								APPROPRIATION ADJUSTMENT											
Dept No.	T Code	Rev	OCA	PCA	OBJ L-3	Proj. No.	GL Sub GL	AMOUNT	Dept No.	T Code	Rev	OCA	PCA	FUND	SUBF	Obj L-3	Proj. No.	Proj Detail	AMOUNT
19	006		006601	08601	8783		250/200	65,000.00	19	14		006601	06601	250	200	4451			120,000.00
<b>TOTAL</b>								65,000.00	<b>TOTAL</b>										120,000.00

**REASON FOR REVISION:** Budget revision to purchase a qty 1 Probation Kitchen Truck , increase fixed asset object level #3 by ~~\$120,000~~ and increase revenue object level #3 8783 Vehicle Replacement by \$65,000 and decrease assigned capital asset by \$55,000 Fund 250 Subfund 200 GL 2420-546000

Distribution: All copies to Auditor

Department Head Ken Grehm *[Signature]* Date: 6/17/2014  
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 Auditor-Controller \_\_\_\_\_

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