

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: August 26, 2014

From: <sup>MD</sup> Mary Dietrich, Facility Services Director  
By: John Ramirez, Parks Administrator

Subject: Martis Valley Trail Project

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**ACTION REQUESTED:**

1. Adopt a Resolution authorizing the Director of Facility Services, or designee, to execute and record documents, accept trail easement dedications, and take all actions necessary to facilitate completion of Phase 1 of the Martis Valley Trail Project to be constructed by the Northstar Community Services District, following approval by County Counsel and Risk Management; and,
2. Approve a Budget Revision appropriating \$1,004,150 to the Martis Valley Trail Capital Project Account No. 4839, from Park Dedication Fee Recreation Area #1, North Tahoe-Martis Area (\$750,000), and the Housing-Related Parks Grant Program (\$254,150), with no net county cost.

**BACKGROUND:** Placer County has worked for many years with members of the community, private developers, and the Northstar Community Service District (NCSD) to develop the Martis Valley Trail (MVT). This 10-foot wide paved Class-1 Bike Path will ultimately stretch 10.4-miles from the edge of the Town of Truckee through Martis Valley and the Northstar Village, to the Tahoe Rim near Brockway Summit (see Exhibit A). The MVT is identified in the 2003 Martis Valley Community Plan and is one of the most anticipated recreation projects in Martis Valley.

To deliver this project, NCSD has assumed the role of Lead Agency for environmental review and design of the MVT Project. An Environmental Impact Report (EIR) has been completed for the entire MVT Project to satisfy requirements under the California Environmental Quality Act (CEQA). Construction documents are now complete for a 1.76-mile Phase 1 segment extending from the edge of the Town of Truckee to the Martis Valley Wildlife Viewing Area. NCSD is proceeding this year to construct the westerly 0.55 mile portion of this segment (Phase 1A), and plans to complete the easterly portion (Phase 1B) in 2015 (see Exhibit A).

The westerly portion will be constructed on existing County trail easements and a small portion of Caltrans right-of-way. For the easterly portion, part of the trail is on existing County trail easements and NCSD is finalizing easement negotiations with the Truckee Airport District and one private party. Once secured, these trail easements will be dedicated to Placer County. NCSD is also working with the US Army Corps of Engineers to complete federal NEPA environmental review and issuance of a license for trail construction and operation within the Martis Valley Wildlife Area. As Placer County will ultimately hold all of the trail easements associated with the MVT, an encroachment permit is required to authorize this phase of NCSD's construction. Additionally, Caltrans requires an encroachment permit for construction and ongoing maintenance of the trail within their right-of-way. To provide timely permission for these construction activities, staff requests your Board approve a Resolution delegating authority to the Director of Facility Services to accept easements, execute encroachment permits and any other documents needed to support construction of the Phase 1 of the MVT, and to record any documents as necessary.

NCSD estimates that MVT Phase 1 will cost \$2,610,880 including design and construction management. In 2009, your Board appropriated \$1,500,000 to the MVT Capital Project Account No. 4839 from Park Dedication Fee Recreation Area #1, North Tahoe-Martis Area (PDF). On January 15, 2013, the Parks Commission recommended an additional PDF allocation of \$750,000 for this project. In addition, on January 24, 2014 your Board authorized the Department of Facility Services to apply for and execute documents for a grant to support the MVT from the Housing Related Parks Program (HRP), which is administered by the California Department of Housing and Community Development. HRP staff recently notified the County that it was awarded \$254,150, pending finalization of an HRP Standard Agreement. NCSD will contribute over \$800,000 toward Phase 1, including their funding of the design work that has already been completed. The attached Budget Revision is recommended to appropriate the additional PDF and the HRP monies to the MVT Capital Project Account. Following construction of Phase 1, unspent PDF's will remain available in the project account for future phases of the MVT. Ongoing maintenance of Phase 1 will be funded by the existing Martis Valley CSA Zone of Benefit No. 194. This results in no ongoing net county cost for MVT maintenance.

**ENVIRONMENTAL CLEARANCE:** A Final EIR for construction and operation of the Martis Valley Trail was adopted by the Northstar Community Services District Board of Directors on October 17, 2012 (State Clearinghouse No. 2010122057).

**FISCAL IMPACT:** The uncommitted fund balance in Recreation Area #1, North Tahoe-Martis Area, as of June 30, 2014, is \$2,017,667. With the allocation of \$750,000 for this request, the balance remaining will be \$1,267,667. A separate item on this agenda recommends allocation of an additional \$232,713 in Area #1 PDF's for construction of a dog park in North Tahoe. If both items are approved, the remaining Area #1 fund balance would be \$1,034,954. As this expenditure is funded by PDF's, there is no net county cost associated with this action.

ATTACHMENT: RESOLUTION  
EXHIBIT A - MAP  
BUDGET REVISION

CC: COUNTY EXECUTIVE OFFICE

MD/MR/JR/AF/KT

T/F/BOS2014/ MARTIS VALLEY TRAIL PROJECT.DOCX

# Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION AUTHORIZING THE DIRECTOR OF FACILITY SERVICES, OR DESIGNEE, TO EXECUTE AND RECORD DOCUMENTS, ACCEPT TRAIL EASEMENTS, AND TAKE ALL ACTIONS NECESSARY TO FACILITATE CONSTRUCTION OF PHASE 1 OF THE MARTIS VALLEY TRAIL PROJECT.

Resolution: \_\_\_\_\_

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held \_\_\_\_\_, 2014, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chair, Board of Supervisors

Attest:

Clerk of said Board  
  
\_\_\_\_\_

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**WHEREAS**, the Martis Valley Trail (MVT) is planned as a 10-foot wide paved Class 1 Bike Path that will extend 10.4 miles from the edge of the Town of Truckee through Martis Valley and Northstar, to the Tahoe Rim near Brockway Summit; and,

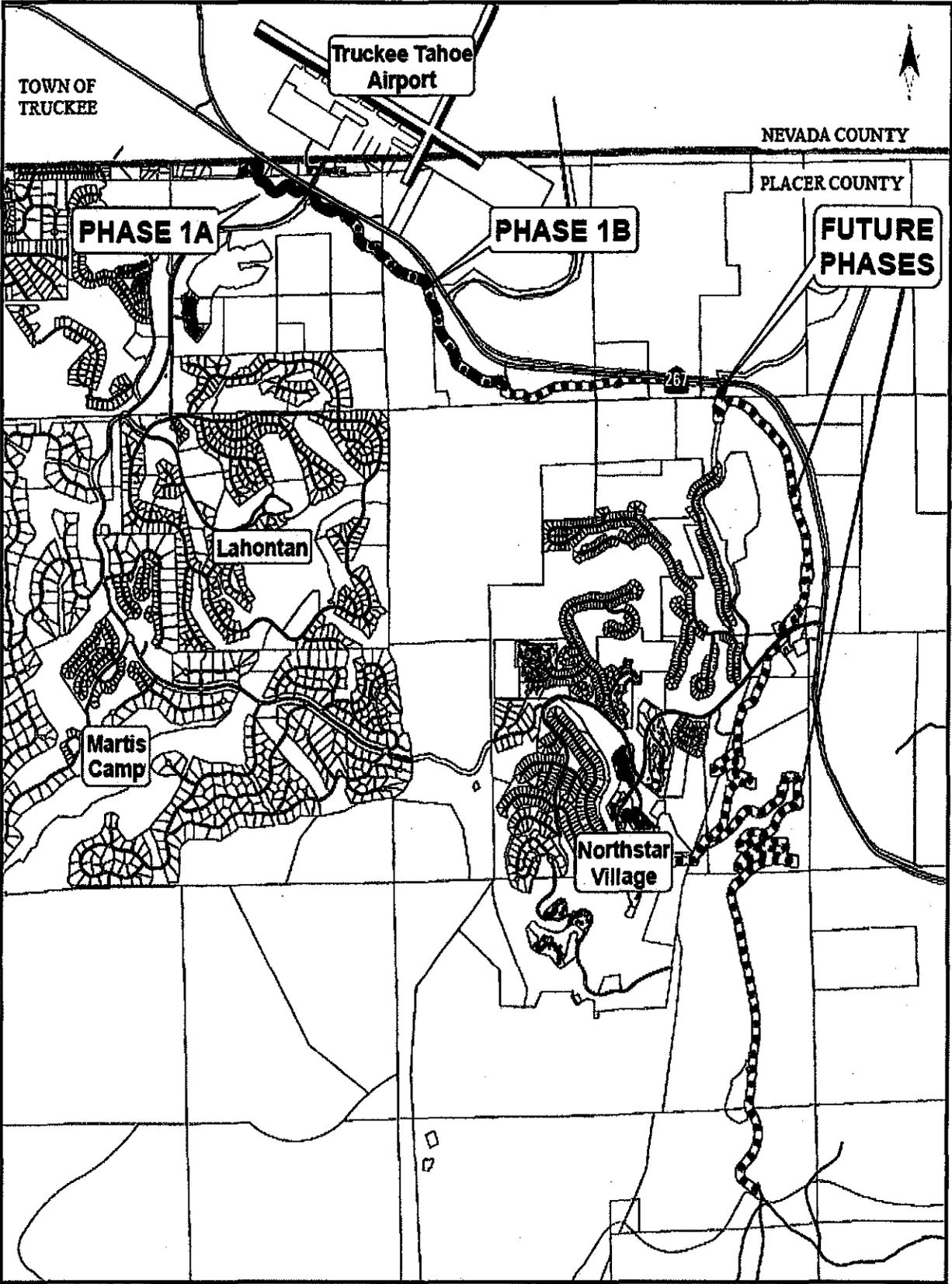
**WHEREAS**, Placer County has assisted with planning, allocation of funding, and has secured public trail easements in support of the MVT; and,

**WHEREAS**, the Northstar Community Service District (NCSD) has assumed the lead role in environmental review, design, and construction management of the MVT; and,

**WHEREAS**, NCSD is proceeding with Phase 1 of the MVT Project comprised of 1.76 miles of trail from the edge of the Town of Truckee to the Martis Valley Wildlife Viewing Area; and

**WHEREAS**, documents including but not limited to an encroachment permit issued to NCSD by Placer County, an encroachment permit issued to Placer County by Caltrans, and acceptance of additional public trail easements are necessary to facilitate timely construction of Phase 1 of the MVT Project.

**NOW THEREFORE, BE IT RESOLVED**, the Placer County Board of Supervisors does hereby authorize the Director of Facility Services, or designee, to execute and record documents, accept trail easement dedications, and take all actions necessary to facilitate completion of Phase 1 of the Martis Valley Trail Project to be constructed by the Northstar Community Services District.



PAS DOCUMENT NO.

Facility Service to do journal to transfer cash

**BUDGET REVISION**

**POST DATE:**

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	3,012,450.00	4

**Cash Transfer Required**  
Fund 399 Subfund 001

**Reserve Cancellation Required**

**Establish Reserve Required**

Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
12	006		140		991078	04839	8780			750,000.00	12	014		140		991078	04839	4151			1,004,150.00
12	006		140		991078	04839	7199			254,150.00	12	034		140		991078	04839	4151			1,004,150.00
<b>TOTAL</b>										1,004,150.00	<b>TOTAL</b>										2,008,300.00

REASON FOR REVISION: TO APPROPRIATE EXPENDITURES AND OFF-SETTING REVENUES IN THE PARKS & GROUNDS BUDGET FROM THE PARK

DEDICATION FEE AREA #1, NORTH TAHOE-MARTIS VALLEY AREA, FOR THE MARTIS VALLEY TRAIL PROJECT.

Prepared by Valerie Bayne Ext 6803  
 Department Head Valerie Bayne  
 Board of Supervisors \_\_\_\_\_

Date: 8/26/14  
 Page: \_\_\_\_\_

Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

317

