

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: August 26, 2014
SUBJECT: Emergency Notification System Services – Everbridge

ACTION REQUESTED

1. Approve the award of a purchase order using a Sacramento County competitively awarded contract with Everbridge of Glendale, CA for emergency notification system services for the Sheriff's Office in the amount of \$52,279, funded by Homeland Security Grant Program funds and the Sheriff's Office annual budget with no new net County cost, for the period of September 24, 2014 through September 23, 2015, and authorize the Purchasing Manager to sign the resulting purchase order.

BACKGROUND

The Placer County Sheriff's Office has used Wide Area Rapid Notification LLC as its emergency notification system (ENS) since 2008. An ENS is used to notify the community of important public safety information. The County's system has been used to notify residents of the need to evacuate, criminal activity, missing persons information, and events impacting traffic. The system is also used to quickly notify specialized public safety teams such as Major Accident Investigation Team, Hostage Negotiation Team, Dive Team, etc.

In 2013, a regional committee representing all public safety agencies in Placer, Sacramento, and Yolo counties conducted a process to identify a new ENS that meets the County's and each participating agency's individual needs. The process included a regional needs assessment, vendor demonstrations, and committee members rating the systems. The result of this effort was the selection of Everbridge.

Sacramento County Office of Emergency Services secured grant money from the State of California to fund the ENS for all three counties for the period of September 24, 2013 through September 23, 2014. The Sheriff's Office indicates that service has been good and the provisions of the existing agreement still represent their current needs. The Approval Authority for the Placer County Homeland Security Grant Program approved funding to cover a portion of the second year cost for all public safety agencies in Placer County.

Purchasing Policy Manual Section 1.3(e)(3) permits contracting with a vendor that was awarded an agreement by another public agency as the result of a competitive bidding process without further competitive bidding. Therefore, your Board's approval is required to proceed with the award of a purchase order in the amount of \$52,279 and to authorize the Purchasing Manager to sign the resulting purchase order (PO).

FISCAL IMPACT

Upon your Board's approval, a PO will be awarded to Everbridge for emergency notification system services in the amount of \$52,279 and will be effective for the period of September 24, 2014 through September 23, 2015. The Sheriff's Office has received approval to use Homeland Security Grant Program funds in the amount of \$52,000 towards the cost of the Everbridge system for an additional year. The remaining amount of \$279 is included in the Sheriff's annual budget.

cc: Chris Herren, Communications Manager, Sheriff-Coroner-Marshall Office

