

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES**

TO: Honorable Board of Supervisors

FROM: Dieter Wittenberg, Information Technology Manager

DATE: September 23, 2014

SUBJECT: Approve a Technical Budget Revision in the Amount of \$19,711 and Modification to the County's Master Fixed Asset List.

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**ACTION REQUESTED**

A. Countywide Radio Project:

1. Approve a Technical Budget Revision within the appropriate accounts of the Countywide Radio Budget in the amount of \$19,711;
2. Approve a modification of the appropriate components to the County's Master Fixed Asset List.

**BACKGROUND**

On March 11, 2014, your Board approved the addition of a 160 ft. Lattice Tower to the County's FY 2013/14 Master Fixed Asset List to support the Countywide Interoperable Radio Network Project's Beacon Hill Radio Facility in the amount of \$40,000.

During the final design review of the Beacon Hill Radio Facility's site development process, staff identified additional tower hardware requirements necessary to remain compliant with the Essential Services Act of 1986. The additional tower hardware required resulted in a net increase of \$19,711 to the fixed asset components associated with this project.

Today, your Board's approval of a Technical Budget Revision within the appropriate accounts of the Countywide Radio Project's budget, in the amount of \$19,711, and a modification to the County's Master Fixed Asset List is being requested.

**FISCAL IMPACT**

Funding for the requested Technical Budget Revision in the amount of \$19,711, to support the acquisition of a 160 ft. Lattice Tower in accordance with Essential Services Act of 1986, is budgeted within the Countywide Radio Project's FY 2014/15 Budget Unit (06246).

cc: Jerry Gamez, Director of Administrative Services  
Kathy Buchanan, Deputy Director of Information Technology  
Melissa Nunnink, Administrative & Fiscal Operations Manager  
James Importante, Budget Analyst  
Brett Wood, Purchasing Manager

Attachment(s)

**MODIFICATION TO MASTER FIXED ASSET LIST**

**CURRENT:**

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
1	160 ft. Lattice Radio Tower	\$40,000	\$40,000
	<b>Total Fixed Assets</b>		<b>\$40,000.00</b>

**MODIFIED:**

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
1	160 ft. Lattice Radio Tower	\$59,711	\$59,711
	<b>Total Fixed Assets with Modifications</b>		<b>\$59,711</b>

FOR CASH TRANSFERS & RESERVE CANCELLATIONS PLEASE PROVIDE THE FOLLOWING  
Fund/subFund - OCA - PCA - G/L - Sub G/L

PLACER COUNTY

PAS DOCUMENT NO.

**BUDGET REVISION**

**POST DATE:**

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

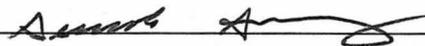
- Auditor-Controller
- County Executive
- Board of Supervisors

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
10	BR	39,422.00	2

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											10	014		250	101	303010			4151			19,711.00
											10	015		250	101	303010			2534			19,711.00
<b>TOTAL</b>											<b>TOTAL</b>											
0.00											39,422.00											

REASON FOR REVISION: Technical Budget Revision for the amendment to the Countywide Radio Master Fixed Asset List. Acquisition of 160 Ft. Lattice Tower

Prepared by Melissa Nunnink Ext 4208

Department Head 

Board of Supervisors \_\_\_\_\_

Date: 9/15/14

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Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

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