

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *BW*  
DATE: October 7, 2014  
SUBJECT: Blanket Purchase Order Renewals – Surveying Services

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**ACTION REQUESTED**

1. Approve the annual renewal of blanket purchase orders with Andregg Geomatics, K B Foster Civil Engineers, Stantec Consulting Services, Inc., and Wood Rodgers, Inc. for surveying services for various public works and capital improvement projects in eastern Placer County in the maximum aggregate amount of \$200,000, funded by revenues collected from Federal and State Government Grants with no new net County cost for the period of FY2014-15, and authorize the Purchasing Manager to sign and transfer funds between the resulting blanket purchase orders.

**BACKGROUND**

The Department of Public Works requires qualified firms to perform on-call surveying services for various public works and capital improvement projects in eastern Placer County, including the Lake Tahoe area. On November 5, 2013, your Board approved the annual renewal of blanket purchase orders (BPOs) with Andregg Geomatics of Truckee, K B Foster Civil Engineers of Carnelian Bay, Stantec Consulting Services, Inc. of Reno, NV, and Wood Rodgers, Inc. of Reno, NV for these services. The firms were evaluated under the requirements of Request for Qualifications No. 10017 and were selected for the surveying discipline's list. The resulting blanket purchase orders (BPOs) allow the department to have consultant resources available as needed to perform funded project tasks.

The department's BPOs expire on October 31, 2014. Andregg Geomatics, K B Foster, and Stantec agreed to a one-year renewal at the same pricing and terms. Wood Rodgers agreed to renew with a modest increase in their fee schedule. The department has reviewed the firms' renewal responses and concurs with Procurement's annual renewal recommendation.

Therefore, your Board's approval is required to proceed with four one-year BPOs in the maximum aggregate amount of \$200,000 and to authorize the Purchasing Manager to sign the resulting BPOs.

**FISCAL IMPACT**

Upon your Board's approval, new BPOs will be awarded in the maximum aggregate amount of \$200,000 for the period November 1, 2014 through October 31, 2015. The Department has budgeted appropriately for this expense. This service is funded by revenues collected from Federal and State Government Grants with no new net County cost.

Cc: Peter Kraatz, Deputy Director  
Brian Stewart, Senior Civil Engineer

429

