



**MEMORANDUM**  
**OFFICE OF THE**  
**COUNTY EXECUTIVE OFFICER**  
**COUNTY OF PLACER**

**To:** Honorable Board of Supervisors  
**From:** David Boesch, County Executive Officer  
**Date:** October 21, 2014  
**Subject:** Unclassified Employee Step Increases

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**ACTION REQUESTED**

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Kristina Shramek, Deputy County Counsel IV, Grade 469 Step 4 at \$63.50 per hour, to Grade 469 Step 5 at \$66.67 per hour, effective October 4, 2014.

**BACKGROUND**

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service System. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Performance Evaluation and Personnel Action forms have been submitted for the above employee recommending approval of a step increase. This office concurs with the recommendation.

**FISCAL IMPACT**

None.

