

MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Human Services Division

TO: Honorable Board of Supervisors
FROM: Jeffrey S. Brown, M.P.H., M.S.W., Director of Health and Human Services
Susan Kimbley, Interim Director of Human Services Division
DATE: November 4, 2014
SUBJECT: Purchase of Human Services Vehicle Replacements

ACTION REQUESTED:

1. Approve the attached budget revision to appropriate and transfer up to \$220,000 to Public Works for the purchase of eight replacement vehicles for Human Services in the total aggregate amount not to exceed \$220,000;
2. Authorize the Purchasing Manager to make the purchases; and
3. Add these vehicles to the Master Fixed Asset List.

BACKGROUND:

Human Services is requesting approval to replace eight vehicles all of which are 11 years or older and have exceeded the 10 year replacement age. Due to the recent economic constraints, Human Services delayed replacement and maximized the life span of the vehicles. However, the age of the vehicles is starting to show in increased repairs and maintenance costs.

Below are the vehicles we are requesting to replace.

Location	Type of Vehicle	Vehicle Number	Replacement Cost
Auburn Office	Sedan - Ford Taurus	01411	Hybrid \$27,500
Rocklin Office	Sedan - Ford Taurus	01418	Hybrid \$27,500
Rocklin Office	Sedan - Ford Taurus	01428	Hybrid \$27,500
Welfare Fraud Investigations	Sedan - Ford Taurus	01538	Hybrid \$27,500
Welfare Fraud Investigations	Sedan - Ford Taurus	01540	Four Wheel Drive \$27,500
Business Advantage Network (Economic Development)	Sedan - Ford Taurus	01543	Hybrid \$27,500
Business Advantage Network (Economic Development)	Sedan - Ford Taurus	02555	Hybrid \$27,500
Business Advantage Network (Economic Development)	Sedan - Ford Taurus	03590	Hybrid \$27,500

FISCAL IMPACT:

The total cost of these fixed assets is not to exceed \$220,000. These purchases will be funded with Federal and State funds, any County General Funds contribution has been met as required maintenance of effort.

Attachments

- Attachment A – Additions to the Master Fixed Asset List
- Attachment B – Budget Revision

ADDITIONS TO THE MASTER FIXED ASSET LIST
Health and Human Services Department
Appropriation 53070

<u>Qty.</u>	<u>Description</u>	<u>Cost</u>
7 each	Hybrid Sedans	\$27,500 each
1 each	4 Wheel Drive SUV	\$27,500
	Total Fixed Asset Additions	\$220,000

PLACER COUNTY

PAS DOCUMENT NO.

BUDGET REVISION

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
14	BR	\$880,000	5

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

9/23/14

- Auditor-Controller
- County Executive
- Board of Supervisors

9/23/14

ESTIMATED REVENUE ADJUSTMENT

APPROPRIATION ADJUSTMENT

DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
19	006		250	200	006601		8782			\$220,000	19	014		250	200	006601		4451			\$220,000	
14	006		100		530730	60700	7145			\$110,000	14	014				530730	60700	3776			\$220,000	
14	006		100		530730	60700	7182			\$110,000												
TOTAL										\$440,000	TOTAL										\$440,000	

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AUDITOR-CONTROLLER

REASON FOR REVISION: Increase Object Level 3 3776 (Contribution to Auto Working Capital) and associated revenue Object Level 3 8782 for the purchase of eight vehicles. Source of funds are a combination of CalWORKs, Medi-Cal, and CalFresh. Budget vehicle purchases and related revenue for Public Works fleet operations.

Prepared by Brian Rupprecht Ext 3193
 Department Head [Signature]
 Board of Supervisors [Signature]

Date: 9/23/14
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Budget Revision # _____ FOR INDIVIDUAL DEPT USE

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