

**PLACER COUNTY
OFFICE OF EMERGENCY SERVICES**

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: David Boesch, County Executive Officer
by John McEldowney, Program Manager, Office of Emergency Services

DATE: December 9, 2014

SUBJECT: Designation of Staff to Manage State and Federal Disaster Assistance

ACTION REQUESTED

Approve a resolution designating staff as Authorized Agents to execute for and on behalf of Placer County for all actions necessary to obtain and manage state and federal disaster assistance.

BACKGROUND

The Fire Management Assistance Grant (FMAG) is one form of disaster assistance offered through the Federal Emergency Management Agency (FEMA). FMAG is available to States, local and tribal governments for the mitigation, management, and control of fires on publicly or privately owned forests or grasslands, which threaten such destruction as would constitute a major disaster. The FMAG Program provides a 75 percent Federal cost share and the state or local agency pays the remaining 25 percent for actual costs. In 2014, two fires that burned in Placer County received an FMAG designation; the King Fire and the Applegate Fire.

Cal OES requires a Resolution by your Board authorizing designated staff to execute for and on behalf of the County for all actions related to managing the FMAG, or any other State and Federal Disaster Assistance. Once complete, this Resolution is valid for three years.

Based on staff responsibilities in emergencies and financial management, the below listed individuals are the most appropriate to execute for and on behalf of the County to manage all state and federal disaster assistance:

- John McEldowney, Program Manager, Office of Emergency Services
- Kim Davis, Senior Administrative Services Officer, County Executive Office
- Andy Heath, Deputy County Executive Officer

FISCAL IMPACT

There is no fiscal impact to the County as a result of this action.

Attachment:

Resolution

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of: **ADOPT A RESOLUTION
DESIGNATING STAFF TO MANAGE STATE
AND FEDERAL DISASTER ASSISTANCE**

Resol. No: _____

The following **RESOLUTION** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held **DECEMBER 9, 2014** by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:

Clerk of said Board _____

WHEREAS, the County of Placer is a subgrantee of the State of California for all state and federal disaster assistance, which is managed in state by the California Office of Emergency Services (Cal OES); and

WHEREAS, Cal OES requires the Board of Supervisors appoint specific staff to execute for and on behalf of the County for all actions related to the Fire Management Assistance Grant Program (FMAGP) as well as all other forms of state and federal disaster assistance. This must be accomplished by completing the Cal EMA Form 130 (Attached); and

WHEREAS, Once the Cal EMA Form 130 is completed, it is valid for three (3) years; and

WHEREAS, the Board confirms that the Program Manager, Office of Emergency Services; the Senior Administrative Services Officer, County Executive Office; and the Deputy County Executive Officer, currently held by John McEldowney, Kim Davis, and Andy Heath respectively, are the appropriate signees to execute for and on behalf of the County for all actions related to managing state and federal disaster assistance.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors that the Program Manager, Office of Emergency Services; the Senior Administrative Services Officer, County Executive Office; and the Deputy County Executive Officer, currently held by John McEldowney, Kim Davis, and Andy Heath respectively, are authorized to execute for and on behalf of Placer County for all actions necessary to obtain and manage state and federal disaster assistance.

Attachment:

Cal EMA Form 130

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Supervisors OF THE County of Placer
(Governing Body) (Name of Applicant)

THAT Program Manager, Office of Emergency Services, OR
(Title of Authorized Agent)
Senior Administrative Services Officer, County Executive, OR
(Title of Authorized Agent)
Deputy County Executive Officer
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the County of Placer, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the County of Placer, a public entity established under the laws of the State of California,
(Name of Applicant)
hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- This is a universal resolution and is effective for all open and futures disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 9 day of December, 2014

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Ann Holman, duly appointed and Clerk of the Board of
(Name) (Title)
County of Placer, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Supervisors of the County of Placer
(Governing Body) (Name of Applicant)

on the 9 day of December, 2014.

(Signature) (Title)

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