

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *Bmd*
DATE: January 6, 2015
SUBJECT: Annual Maintenance and Support of the Placer County Library's Web-Based Integrated Library System – SIRSI Corporation

ACTION REQUESTED

1. Approve the award of a sole source blanket purchase order to SIRSI Corporation of Lehi, UT for annual maintenance and support of the Library's web-based integrated library system for the period January 1, 2015 through December 31, 2015, in the amount of \$60,919, funded by the Placer County Library's current FY2014-15 budget with no new net County cost, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

In December 2008, Contract No. KN020884 was awarded to SIRSI to migrate the Library's system to a new web-based system. This system provides patrons with secure access to the Library's on-line services by use of a protocol for validating or authenticating user information. The vendor provides annual maintenance for all hardware, software (patches & upgrades), and system backups and ongoing hosting services for the system. The support agreement for these services expired on December 31, 2014.

SIRSI has provided a quote in the amount of \$60,919 to provide support and services for the next one-year period. Section 1.3(i) of the Purchasing Policy Manual exempts software services such as these from competitive bidding. In addition, maintenance and support of this software is only available from SIRSI.

Your Board's approval is required to proceed with a new one-year BPO in the maximum amount of \$60,919 and to authorize the Purchasing Manager to sign the related BPO.

FISCAL IMPACT

Upon your Board's approval, a BPO will be issued to SIRSI in the total amount of \$60,919 for the period January 1, 2015 through December 31, 2015. The Library has advised that funding for these services are available in the current FY2014-15 budget, with no new net County cost.

cc: Mary George, Director of Library Services
Kelly Heikila, Administrative Services Officer – Placer County Library
Kathy Buchanan, Deputy Director of Information Technology – Administrative Services
Melissa Nunnink, Administrative & Fiscal Operations Manager – Administrative Services

