

**MEMORANDUM**  
**COUNTY OF PLACER**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *BW*  
DATE: January 6, 2015  
SUBJECT: Taser Products and Accessories – ProForce Marketing Inc.

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**ACTION REQUESTED**

1. Approve the renewal of a sole source blanket purchase order with ProForce Marketing Inc. of Prescott, AZ for tasers and accessories in the maximum amount of \$100,000, funded by Sheriff's Office FY2014-15 current budget with no new net County cost, for the period of January 1, 2015 to December 31, 2015, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

**BACKGROUND**

The Placer County Sheriff's Office (PCSO) requires an annual blanket purchase order (BPO) for tasers and accessories on an as needed basis to support their operation. PCSO has standardized the use of Taser International products and continually trains their staff to safely and effectively operate the department's current inventory of Taser units. Purchasing any other brand would result in additional costs to re-train County personnel and replace the current inventory. Taser products and accessories are only available from their west coast distributor, ProForce Marketing Inc. On December 6, 2013, the Purchasing Manager awarded BP020981 to ProForce for the period of January 1, 2014 through December 31, 2014. On April 8, 2014 and May 20, 2014 your Board approved change orders to increase the BPO to \$199,750.

PCSO has submitted a request to renew the BPO with ProForce Marketing for the period of January 1, 2015 through December 31, 2015. Proforce Marketing Inc. agreed to renew the BPO with a minimal price increase. Section 22 of the BPO's General Terms and Conditions allows the renewal of this agreement at the County's option.

Your Board's approval is required to proceed with a new one-year BPO in the department's requested maximum amount of \$100,000 and to authorize the Purchasing Manager to sign the resulting BPO for the period January 1, 2015 through December 31, 2015.

**FISCAL IMPACT**

Purchases are funded by the Sheriff's Office FY 2014-15 budget for these expenses resulting in budgeted net County costs of \$100,000 per year. Funds are not encumbered until purchases are made against the BPO.

cc: Mark Giacomini, Administrative Services Manager – Sheriff's Office  
Virginia Valenzuela, Senior Administrative Services Officer – Sheriff's Office

