



**MEMORANDUM**  
**OFFICE OF THE**  
**COUNTY EXECUTIVE OFFICER**  
**COUNTY OF PLACER**

**To:** Honorable Board of Supervisors  
**From:** David Boesch, County Executive Officer  
**Date:** February 24, 2015  
**Subject:** Unclassified Employee Step Increases

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**ACTION REQUESTED**

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Crystal Center, Deputy County Counsel I, Grade 437 Step 1 at \$40.89 per hour, to Grade 437 Step 2 at \$42.95 per hour, effective January 24, 2015 and;

Lisa J. Cramer, Assistant County Clerk, Grade 459 Step 3 at \$56.10 per hour, to Grade 459 Step 4 at \$58.92 per hour, effective January 10, 2015 and;

Paul K. Thompson, Assistant Director of CDRA, Grade 477 Step 4 at \$70.48 per hour, to Grade 477 Step 5 at \$74.01 per hour, effective December 27, 2014 and;

Richard Malek, Physician, Grade U60 Step 2 at \$76.47 per hour, to Grade U60 Step 3 at \$80.29 per hour, effective June 28, 2014 and;

Leslie C. Amsberry, County Surveyor, Grade 456 Step 3 at \$54.47 per hour, to Grade 456 Step 4 at \$57.18 per hour, effective February 7, 2015.

**BACKGROUND**

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service System. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Performance Evaluation and Personnel Action forms have been submitted for the above employees recommending approval of a step increase for each. This office concurs with the recommendation.

**FISCAL IMPACT**

None.

