MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors
FROM: David Boesch, County Executive Officer
By: Lori Walsh, Personnel Director/Maryellen Peters, Deputy County Executive Officer
DATE: March 10, 2015
SUBJECT: Placer County Code, Chapter 3 Updates

ACTION REQUESTED

It is recommended that your Board approve the introduction of an ordinance amending Chapter 3.12.020 of the Placer County Code to modify Jail Incentive Pay for Placer Public Employee Organization represented employees.

BACKGROUND

With the restructuring of operations and staffing in the Corrections Division of the Sheriff's Office and upon the opening of the South Placer Jail, the Sheriff's department has identified a need to utilize two (2) Administrative Legal Supervisor positions within the jail, with on assigned to each jail facility. Since the Administrative Legal Supervisors will be assigned to regular full-time work in the jail providing support to the Corrections Support Program Manager and overseeing the day to day functions with the administrative staff in each assigned facility, these classifications would otherwise be eligible to receive the Jail Incentive Pay. However, in order for these positions to be eligible for the Jail Incentive Pay, the ordinance must be amended to include the Administrative Legal Supervisor classification in the list of jobs eligible to receive the incentive.

FISCAL IMPACT

The cost to add two (2) Administrative Legal Supervisors to the list of eligible jobs to receive the Jail Incentive Pay for the remainder of FY 2014-15 equates to $1,362, which is included in the Sheriff's Office's FY 2014-15 Final Budget. Costs for these two allocations for FY 2015-16 are estimated at $5,060 and have been included in the Sheriff's Office's FY 2015-16 Submitted Budget.

Attachments:

Ordinance amending the Placer County Code, Chapter 3 implementing adjusted compensation and employment terms for Placer Public Employees Organization represented employees.

Before the Board of Supervisors
County of Placer, State of California

In the matter of: AN ORDINANCE AMENDING SECTION 3.12.020 OF CHAPTER 3 OF THE PLACER COUNTY CODE

Ordinance No:_____

First Reading:_____

The following **Ordinance** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held_____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

_____
Kirk Uhler
Chairman, Board of Supervisors

Attest:
Clerk of said Board

_____
Ann Holman

THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

<u>Section 1:</u> That Section 3.12.020 of Chapter 3 of the Placer County Code is hereby amended and shall read as follows:

3.12.020 <u>Classified service-Salary and benefits notations.</u>

21. Jail Incentive Pay.

a. The county will pay an assignment differential of five percent of base salary to each employee in qualifying jobs, assigned to report to and work within the jail facility on a regular full or part-time basis. The qualifying jobs are:

Account Clerk—Entry/Journey/Senior

Accounting Technician

Administrative Clerk—Entry/Journey/Senior

Administrative Legal Clerk—Entry/Journey/Senior

<u>Administrative Legal Supervisor</u>

Administrative Secretary

Building Craft Mechanic/Senior Building Craft Mechanic

Client Services Counselor—I/II/Senior

Client Services Practitioner—I/II/Senior

Custodian—I/II

b. Senior administrative legal clerks assigned to work as shift supervisors will receive an additional five percent of base salary.