

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
DATE: March 24, 2015  
SUBJECT: Passenger Car, Truck, and Heavy Equipment Tires – Multiple Firms

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**ACTION REQUESTED**

1. Approve the award of Blanket Purchase Orders with multiple firms for the as-needed purchase of passenger car, truck, bus, and heavy equipment tires and related tire services using a competitively awarded Western States Contracting Alliance – National Association of State Procurement Officials public agency cooperative contract, in the maximum aggregate amount of \$400,000 for FY 2014-15 and FY 2015-16 for the period of April 1, 2015 through March 31, 2016. Products and services shall be provided to and funded by the Placer County Fire Department, the Department of Public Works Fleet Services Division, and the Placer County Sheriff's Office;
2. Approve the option to renew the resulting Blanket Purchase Orders on a year-to-year basis for the term of the respective Western States Contracting Alliance – National Association of State Procurement Officials contracts, including any extensions or renewals, with a renewal amount not to exceed 10 percent in aggregate of the original award amount; and
3. Authorize the Purchasing Manager to sign the resulting blanket purchase orders and to transfer funds between blanket purchase orders as needed.

**BACKGROUND**

The Placer County Fire Department (PCFD), the Placer County Sheriff's Office (PCSO), and the Department of Public Works Fleet Services Division (DPW) require annual blanket purchase orders (BPOs) for the purchase of passenger car, light & heavy truck, bus, and equipment tires, as well as minor tire repair and wheel alignment services on an as-needed basis to support their vehicle maintenance operations. The departments' current BPOs expire on March 31, 2015.

The departments have historically contracted with Auburn Tire Service and Schultz Tire Factory utilizing cooperative contracts awarded by other public agencies because Auburn Tire Service and Schultz Tire Factory are the nearest authorized tire dealers for the brands of tires required by each department. This year the State of California has authorized Placer County to utilize the contracts awarded to Bridgestone Americas Tire Operations, Goodyear Tire & Rubber Company, and Michelin North America, which are available from the Western States Contracting Alliance (WSCA) – National Association of State Procurement Officials (NASPO) cooperative program. The departments requested that BPOs be awarded to Auburn Tire Service and Schultz Tire Factory in the interim since they are authorized tire dealers for these tire brands and are certified with WSCA-NASPO as authorized contract dealers. Other authorized tire dealers will be evaluated for consideration of a BPO award based on a variety of factors including, but not limited to, services available, turnaround time, and product availability and delivery time. In accordance with the Purchasing Policy Manual Section 1.3(e)(3), purchases using the terms of another public agency's current competitively awarded contract are exempt from the County's normal competitive requirements. The WSCA-NASPO contract meets this criterion.

Your Board's approval is required to proceed with the award of multiple blanket purchase orders in the maximum aggregate amount of \$400,000 and to authorize the Purchasing Manager to sign the resulting BPOs.

**FISCAL IMPACT**

Upon your Board's approval, BPOs will initially be awarded to Auburn Tire Service and Schultz Tire Factory and to other firms as-needed in the maximum aggregate amount of \$400,000 for the period of April 1, 2015 through March 31, 2016. The Department of Public Works Fleet Services Division and the Placer County Fire tire purchases are funded by revenues collected from Fleet rate and direct charge customers and Fire revenues with no net County cost. PCSO tire purchases are funded in the department's FY 2014-15 budget and to be included in the department's FY 2015-16 requested budget. Funds are not encumbered until products are purchased and/or services are rendered against the BPOs.

cc: Cynthia Taylor, Senior Administrative Services Officer - Public Works  
Chuck Gordon, Fleet Operations Manager - Public Works  
John McEldowney, Emergency Services Program Manager - County Executive Office  
Kim Davis, Senior Administrative Services Officer - County Executive Office  
Shelley Beninga, Accountant Auditor I - County Executive Office  
Mark Giacomini, Administrative Services Manager - Sheriff's Office  
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