

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors
From: *MD* Mary Dietrich, Facility Services Director
By: John Ramirez, Parks Administrator
Subject: CLM Park Ranger and Maintenance Services

Date: April 7, 2015

ACTION REQUESTED:

1. Approve Amendment No. 1 to Contract No. 13355, between the County of Placer and California Land Management Services Corporation for Park Ranger and maintenance services at Hidden Falls Regional Park increasing the contract amount by \$20,000 per year, beginning in FY 2014/15 with funding from previously budgeted net county cost.
2. Adopt a Resolution authorizing the Director of Facility Services, or designee, to administer the Contract and execute any renewals authorized by this Contract.

BACKGROUND: In 2006, Phase I of Hidden Falls Regional Park (Hidden Falls) was opened to the public. Phase I consisted of 220 acres of open space, 7 miles of trails, picnic areas, bridges, restrooms and infrastructure improvements. In 2013, Phase II of Hidden Falls was completed and the park now totals 1,200 acres and offers a 30-mile multipurpose trail network. Since this expansion, Hidden Falls' popularity has grown rapidly.

On September 24, 2013, your Board approved a Contract with California Land Management Services Corporation (CLM), to provide Park Ranger services and to assist with maintenance duties at Hidden Falls, Bear River Campground and Cisco Grove Gould Park. The 21-month initial term of Contract No. 13355 commenced on October 1, 2013, and will terminate June 30, 2015. Three successive one-year option terms are available to CLM at the County's discretion.

As part of this Contract, CLM Park Rangers perform a variety of services and maintain an official presence throughout Hidden Falls. The CLM scope of work includes opening and closing gates, addressing visitor questions, resolving minor code enforcement issues, and emergency communications. Due to increased visitation, staff has determined it is necessary to increase the funded staff hours to enhance the Park Ranger presence at Hidden Falls. The requested \$20,000 per year Contract Amendment will provide sufficient funding to increase staffing levels during the busy spring season. To proceed with expanded Park Ranger services at Hidden Falls, your Board's approval of Amendment No. 1 is required. Adoption of the attached Resolution will specifically authorize the Director of Facility Services, or designee, to administer the Contract, including approval of renewal of the Contract for the three subsequent options terms subject to satisfactory performance by CLM.

ENVIRONMENTAL CLEARANCE: This contract is categorically exempt from the California Environmental Quality Act, pursuant to Title 14, California Code of Regulations, Section 15301, which allows for the operation, repair, maintenance, or minor alterations of existing facilities. The recommended action would not result in any new impact to the environment.

FISCAL IMPACT: Costs associated with the expansion of Park Ranger services at Hidden Falls are included in the Parks Division budget as a previously budget net county cost.

ATTACHMENT: RESOLUTION

AVAILABLE FOR REVIEW AT CLERK OF THE BOARD: CONTRACT 13355
AMENDMENT NO. 1 TO CONTRACT 13355

MD/MR/JR/KT

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**Before the Board of Supervisors
County of Placer, State of California**

**In the matter of: A RESOLUTION AUTHORIZING
THE DIRECTOR OF FACILITY SERVICES, OR
DESIGNEE, TO ADMINISTER CONTRACT
NO. 13355 FOR PARK RANGER SERVICES WITH
CALIFORNIA LAND MANAGEMENT SERVICES
CORPORATION, AND TO EXECUTE ANY
RENEWALS AUTHORIZED BY THIS CONTRACT.**

Resolution No: _____

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, 2015 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Attest:

Chair, Board of Supervisors

Clerk of said Board

WHEREAS, on the 24th day of September, 2013, the County of Placer and California Land Management Corporation entered into Contract No. 13355 for the purpose of providing Park Ranger and Maintenance Services for Hidden Falls Regional Park, the Bear River Campground and Cisco Grove Gould Park; and,

WHEREAS, to provide for the efficient administration of this Contract, the Director of Facility Services, or designee, can administer the Contract and execute any renewals authorized by this Contract.

NOW THEREFORE, BE IT RESOLVED, the Placer County Board of Supervisors does hereby authorize the Director of Facility Services, or designee, to carry out those provisions, responsibilities, and administrative provisions as specified in Contract No. 13355, and to execute any renewals authorized by this Contract.