

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: April 28, 2015
SUBJECT: Street Sweeper – Global Environmental Products

ACTION REQUESTED

1. Approve the award of a purchase order, using a HGACBuy competitively bid public agency contract, to Global Environmental Products of San Bernardino, CA for the purchase of one street sweeper in the total amount of \$261,319, funded by the Department of Public Works Road Maintenance Division FY 2014-15 Final Budget with no net County cost; and
2. Authorize the Purchasing Manager to sign the resulting purchase order and related documents.

BACKGROUND

The HGACBuy is a regional council of governments operating under the laws of the State of Texas and governed by a board comprised of thirty-five elected officials from the thirteen county region. The HGACBuy Board awards contracts which are made available to local governments nationwide. On February 24, 2014, the HGACBuy Board awarded competitive Invitation for Bids No. SW04-14 to Global Environmental Products of San Bernardino, CA. Contract No. SW04-14 was awarded for the period of April 1, 2014 through March 31, 2016.

The Department of Public Works Road Maintenance Division (DPW) included funding in its FY 2014-15 budget to purchase one street sweeper to supplement their fleet of street sweepers which support the department's road maintenance operations. DPW submitted a request to purchase one street sweeper using the base pricing from the HGACBuy contract.

Global Environmental Products provided DPW with a price quote under the terms of the HGACBuy contract in the total amount of \$261,319. Pricing includes vehicle options, freight, CA Tire Fees, and applicable sales tax. Purchasing Policy Manual Section 1.3 (e)(3) permits contracting with a vendor that was awarded an agreement by another public agency as the result of a competitive process without further competitive bidding by Placer County.

Therefore, your Board's approval is required to proceed with the award of a purchase order in the total amount of \$261,319 and authorize the Purchasing Manager to sign the resulting purchase order and related documents.

FISCAL IMPACT

Upon your Board's approval, a purchase order will be awarded to Global Environmental Products in the total amount of \$261,319. The department has advised that this purchase is funded in the FY 2014-15 Final Budget with no net County cost.

cc: Cynthia Taylor, Senior Administrative Services Officer - Public Works
Kevin Taber, Manager-Road Maintenance - Public Works
Chuck Gordon, Manager-Fleet Operations - Public Works

